



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Tuesday, May 21, 2024

6:00 PM

Village Hall

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### Regular Meeting at 6:00 p.m., Room 201.

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). Your camera must remain on while speaking. Please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.*

### Instructions for Agenda Public Comment

#### I. Call to Order

#### II. Roll Call

#### III. Agenda Approval

#### IV. Minutes

##### A. [MOT 24-173](#) A Motion to Approve Minutes from the May 7, 2024 Regular Meeting of the Village Board

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

#### V. Non-Agenda Public Comment

#### VI. Proclamation

**B. [MOT 24-162](#) A Motion to Approve a Proclamation Recognizing May 2024 as Monarch Butterfly Month**

**Overview:**

This is a motion to approve a proclamation by Village President Scaman recognizing May 2024 as Monarch Butterfly Month.

**C. [MOT 24-174](#) A Motion to Approve a Proclamation Recognizing National Foster Care Month in honor of Merry Beth Sheets and Hephzibah Home**

**Overview:**

This is a motion to approve a proclamation by Village President Scaman recognizing Merry Beth Sheets and Hephzibah Home for National Foster Care Month.

**D. [MOT 24-175](#) A Motion to Approve a Proclamation Recognizing June 7, 2024 as National Gun Violence Awareness Day**

**Overview:**

This is a motion to approve a proclamation by Village President Scaman recognizing June 7th as National Gun Violence Awareness Day.

## **VII. Village Manager Reports**

## **VIII. Village Board Committees**

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## **IX. Citizen Commission Vacancies**

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

## **X. Citizen Commission Appointments, Reappointments and Chair Appointments**

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

## **XI. Consent Agenda**

- E. [RES 24-206](#) **A Resolution Authorizing the Submission of an Application with the Illinois Department of Public Health for a Respiratory Surveillance and Outbreak Response Grant with a Requested Funding Amount of \$250,000 to Support the Continuation of Surveillance and Outbreak Responses for Respiratory Diseases**

**Overview:**

The Public Health Department received notice of a grant allocation of \$250,000 through the Illinois Department of Public Health. This is a non-competitive grant offered over a two-year period to local health departments to increase current surveillance and control of respiratory diseases. Funds will be used for surveillance, epidemiology, testing capacity, and infection control education and response with a focus on long-term care facilities.

- F. [RES 24-209](#) **Resolutions to Approve Intergovernmental Agreements for the Purchase of Fuel at the Village's Fueling Facility and Authorizing Their Execution**

- 1. A Resolution Approving an Intergovernmental Agreement with Oak Park Elementary School for the Purchase of Fuel**
- 2. A Resolution Approving an Intergovernmental Agreement with Oak Park and River Forest High School for the Purchase of Fuel**
- 3. A Resolution Approving an Intergovernmental Agreement with the Oak Park Public Library for the Purchase of Fuel**
- 4. A Resolution Approving an Intergovernmental Agreement with Oak Park Township for the Purchase of Fuel**
- 5. A Resolution Approving an Intergovernmental Agreement with the Park District of Oak Park for the Purchase of Fuel**

**Overview:**

The Village maintains a fueling facility for gasoline and B-20 biodiesel at the Public Works Center. Several taxing bodies maintain Intergovernmental Agreements (IGA) with the Village for fueling services. The existing five-year agreements are expiring and new five-year agreements are proposed to allow our municipal partners to continue to take advantage of the Village's bulk purchasing of fuel and realize the savings. The attached Intergovernmental Agreements (IGA) will continue this service.

**G. [RES 24-210](#) A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Park District of Oak Park for Vehicle Repairs and Maintenance and Authorizing its Execution**

**Overview:**

The Village maintains a Fleet Services Division in the Public Works Department at the Public Works Center. Through an existing Intergovernmental Agreement (IGA), the Village has provided repair and maintenance services for Park District's vehicles for the last five years. The current agreement is set to expire. Proposed is a new (IGA) between the Village of Oak Park and Park District of Oak Park.

**Recommendation**

**H. [RES 24-211](#) A Resolution Approving a Purchase Price Agreement with Ferguson Enterprises, LLC, d/b/a Ferguson Waterworks for Water Meter Reading Equipment in an Amount not to Exceed \$110,000.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement**

**Overview:**

This item is for the purchase of water meter reading equipment as part of the Public Works Department's implementation of an antenna-based Advance Metering Infrastructure (AMI). This is primarily for the purchase and installation of data collection gateways and antennas.

**I. [RES 24-212](#) A Resolution Approving a Professional Services Agreement with Fresh Coast Capital LLC., d/b/a GreenPrint Partners, LLC. for Program Design for the Village's RainReady Program in an Amount Not to Exceed \$60,500 and Authorizing Its Execution**

**Overview:**

The Engineering Division issued a Request for Qualifications (RFQ) in February for professional services to revise and administer the existing RainReady program. Two proposals were received and staff negotiated an agreement with the selected firm, GreenPrint Partners. The first part of this work is to revise the existing RainReady grant program to be more efficient, customer friendly, and inclusive of equity considerations. GreenPrint Partners provided a cost proposal to complete the first phase of the project, the program design, in the amount of \$60,500. A separate contract will be negotiated with GreenPrint Partners for the administering the RainReady grant program after the program design is complete.

- J.**     [RES 24-213](#)     **A Resolution Approving a Contract with Trine Construction Corp. for Project 24-1, Sewer and Water Improvements, in an Amount Not to Exceed \$3,986,000 and Authorizing its Execution**
- Overview:**     Competitive bids opened on May 2, 2024, for Project 24-1 Sewer and Water Improvements. Five contractors picked up proposal documents and three bids were received. The low-responsible bid was submitted by Trine Construction in the amount of \$3,986,000. The project includes water and sewer replacement on South Boulevard from Home Ave. to Kenilworth and under the Home/Forest viaduct; sewer replacement on Linden from Augusta to Thomas; sewer lining on former Woodbine right of way under Field Park; and sewer lining on former Ontario right-of-way under OPRF High School.
- K.**     [RES 24-214](#)     **A Resolution Approving a Task Order with Baxter & Woodman, Inc. for Construction Engineering Services for Project 24-1, Sewer and Water Improvements, in an Amount Not to Exceed \$319,800 and Authorizing its Execution**
- Overview:**     The Engineering Division requested a proposal from Baxter & Woodman to provide construction engineering services for the 24-1 Sewer and Water Improvement project. Baxter & Woodman has previously designed this project, has available staff, and is most qualified to perform these services. The project includes water and sewer replacement on South Boulevard from Home Ave. to Kenilworth and under the Home/Forest viaduct; sewer replacement on Linden from Augusta to Thomas; sewer lining on former Woodbine right of way under Field Park; and sewer lining on former Ontario right of way under OPRF High School.
- L.**     [RES 24-216](#)     **A Resolution Approving a Task Order with Baxter & Woodman, Inc. for Design Engineering for Project 25-13, South Pump Station Emergency Generator, in an Amount Not to Exceed \$73,000 and Authorizing its Execution**
- Overview:**     The Engineering Division requested a proposal from Baxter & Woodman to do the engineering design for the South Pump Station Emergency Generator Project, 25-13. The project involves the design for the installation of an emergency generator at the South Pump Station, including the infrastructure and electrical design. Design would occur in 2024 with construction planned for 2025. Baxter & Woodman has previously completed work at the Village's pump stations, including the design of the proposed emergency generator at the North Pump Station, and is best qualified to perform this work.

## XVI. Regular Agenda

- M. [ID 24-283](#) A Presentation on Becoming a Certified Welcoming City

**Overview:**

The Office of Diversity, Equity, and Inclusion will give a presentation on the process of becoming a Certified Welcoming City. A Certified Welcoming City is a formal designation for local governments that have created policies and programs reflecting their values and commitment to immigrant inclusion. This innovative program assesses local governments on their efforts to include and welcome immigrants in all areas of civic, social, and economic life in their communities. Currently, the City of Champaign is the only city in Illinois that has completed the certification. This is a great opportunity to demonstrate the commitment to the work of building immigrant inclusion and language access. This initiative is aligned with the Village Board Goal of Racial Equity, Priority 1: Ensure equitable access to government services.

- N. [ID 24-291](#) **Options for Honoring and Memorializing the Distinguished Life, Achievements, and Legacy of Former Oak Park Resident, Dr. Percy L. Julian & Presentation on Preliminary Policy Framework for Future Candidates**

**Overview:**

The purpose of this agenda item is to obtain Village Board direction on potential options for honoring and memorializing the distinguished life, achievements, and legacy of former Oak Park resident, Dr. Percy L. Julian, an internationally renowned black American research chemist and pioneer in the chemical synthesis of medicinal products from soybeans and other species of plants, as a stand-alone action, separate from a formal policy for approving future honorary designations later to be considered for approval by the Village Board. Staff will also seek feedback from the Village Board on a potential policy framework for honoring and memorializing other distinguished Oak Park residents in the future.

## **XVII. Call to Board and Clerk**

## **XVIII. Adjourn**