

**APPROVED MINUTES - REGULAR BOARD MEETING
PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK PARK
HELD ON MONDAY, NOVEMBER 7TH, 2011 AT 6:30 P.M.
IN THE COUNCIL CHAMBERS OF OAK PARK VILLAGE HALL**

I. CALL TO ORDER

President Pope called the meeting to order at 7:00 p.m.

II. ROLL CALL

PRESENT: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope
ABSENT: Trustee Johnson

III. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LABOR

In compliance with the Open Meetings Act, it was moved and seconded to adjourn to Executive Session to discuss labor in Room 130.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Johnson

The motion was approved.

IV. RETURN TO OPEN MEETING 7:30 PM IN COUNCIL CHAMBERS

PRESENT: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope
ABSENT: Trustee Johnson

The Regular Meeting reconvened at 7:35 p.m. in Council Chambers.

V. AGENDA APPROVAL

It was moved and seconded to approve the agenda for the meeting. A voice vote was taken and the agenda was approved as presented.

VI. MINUTES

It was moved and seconded that the minutes of the Regular Meeting of October 17, 2011 and the Special Meeting of October 19, 2011 be approved. A voice vote was taken and the minutes were approved as presented.

It was moved and seconded that the minutes of the Special Meeting of October 20, 2011 be approved. A voice vote was taken and the minutes were approved as presented. Trustee Brewer abstained.

VII. NON-AGENDA PUBLIC COMMENT

Julie Chyna, 1174 S. Ridgeland. Ms. Chyna expressed concern regarding the recent licensing of a store that sells firearms and urged the Board to reconsider the zoning laws in this area.

VIII. PROCLAMATION – NATIONAL DRUNK AND DRUGGED DRIVING PREVENTION MONTH DECEMBER 2011

President Pope read the Proclamation aloud. It was moved and seconded that the Proclamation entitled **NATIONAL DRUNK AND DRUGGED DRIVING PREVENTION MONTH DECEMBER 2011** be adopted. A voice vote was taken and the Proclamation was adopted.

IX. VILLAGE MANAGER REPORTS

Village Manager Tom Barwin announced that residents and small businesses in the Village will be receiving letters shortly regarding the new energy pricing and the contract that was awarded. He noted that those wishing to take advantage of the 25% reduction in energy supply costs for the next two years beginning in January 2012 don't have to do anything. A confirmation letter from Com Ed will follow. Mr. Barwin also stated that Chicago has advised the Village that water rates will be raised 25% effective January 1, 2012, followed by 15% increases in the next three years. He added that he has contacted the city to ask them to reconsider that rate increase and perhaps spread it over a longer period of time. Paving of the final section of Roosevelt Road will begin this week and should be completed by Thanksgiving. The finishing touches on Marion Street are underway; the street is expected to be open November 22. Some of the new bus shelters have been placed in the main traffic corridors. Most of the other construction is completed or in the final phases of being completed. The initial presentation to the Board of the Madison Streetscape and Infrastructure Improvement Project is scheduled for later this month. The Board of Health and other interested parties are investigating acceptable safety standards and zoning practices for gun stores. The Board of Health will hold public sessions to solicit public input to help identify and rationalize whatever recommendation will be made to the Board in the first quarter of 2012.

X. CITIZEN COMMISSION VACANCIES

President Pope referred to the Board and Commission vacancy report, and urged residents to volunteer.

XI. CITIZEN COMMISSION APPOINTMENTS, REAPPOINTMENTS, REMOVAL, RESIGNATION AND CHAIR APPOINTMENTS

It was moved and seconded to concur in the following appointments by President Pope:

Community Relations Commission

Appointment of Frank Vozak, as Member, with a term to expire November 7, 2014

Environment & Energy Commission

Reappointment of Betsy Williams, as Member, with a term to expire October 6, 2014

Farmers Market Commission

Appointment of Barbara Colpoys, as Member, with a term to expire November 7, 2014

Liquor Control Review Board

Reappointment of John Lipic, as Member, with a term to expire October 20, 2014

Transportation Commission

Appointment of Jack Chalabian, as Chair, with a term to expire November 7, 2014

XII. SECOND READING AND CONSIDERATION FOR ADOPTION

*All Ordinances and Resolutions adopted herein are
herewith ordered filed in the Office of the Village Clerk*

A. Second Reading of an Ordinance Amending Chapter 3 of the Village Code Entitled "Alcoholic Liquor Dealers"

Village Clerk Teresa Powell stated that there were questions raised by the Board during the First Reading regarding liquor and the Bed and Breakfast ordinance. It was determined by the Law Department that no action was necessary. In addition, the definition of artisanal spirits in the D-12 License section has been clarified. Village Attorney Simone Boutet added that the reference to late night food service has been amended as well as clarification of BASSET training.

It was moved and seconded that Ordinance 2011-0-66 entitled **ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE CODE ENTITLED "ALCOHOLIC LIQUOR DEALERS"** be adopted.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Johnson

The ordinance was adopted.

B. Second Reading of an Ordinance Amending Quarterly Parking Permit Fees for Lots/Garages and On-Street and Amending Hourly Garage Parking Rates as Set Forth in Chapter 15 of the Village Code

Mr. Barwin indicated that these rate adjustments have been proposed as a package to be aligned with the year 2012 budget. The Village has been working on reducing the Parking Fund deficit within a five-year period; 2012 is year three of that effort.

Parking Services Manager Cara Pavlicek stated that this includes increasing the hourly rate in parking garages from \$1 to \$2 after the first free hour up to two and one half hours, increasing on-street quarterly overnight parking permits to \$105, increasing

daytime, overnight and 24-hour quarterly parking permits for parking lots and garages to \$125-\$300 per quarter and increasing the monthly permit rate at the Holley Court and Avenue garages to \$105 per month.

Trustee Hedges asked Ms. Pavlicek what other changes she anticipates in the coming years. She replied that it is difficult to project what those increases will be year to year. Prior to the budget process, a market rate survey is completed, as well as review of operating costs from the previous year and impact on demand of prior year rate adjustments.

Parking meter options were discussed. Ms. Pavlicek noted that eventually she would like to replace these with meters that take credit cards, pay-by-phone meters or move completely to the multi-space meters, and explained the cost to implement this change.

Trustee Salzman asked for the history of the Parking Fund deficit and its relation to the Village's bond rating. Mr. Barwin summarized the history and added that the bond rating held stable for the last issuance due to the progress on reducing the Parking Fund deficit. Trustee Salzman stated that as important as it is to reduce the deficit, the Village should consider the experiences of those who are visiting Oak Park and have the option of going elsewhere, where parking costs significantly less.

Trustee Tucker expressed concern regarding the rate change in the parking garages. Trustee Brewer asked what the revenue implications would be if the first 90 minutes were free, noting that this might motivate people to use the garages for longer-term trips. Ms. Pavlicek stated that some reports could be run on duration of stay to get that information.

President Pope stated that at one time the price structure did include the first 90 minutes as free, resulting in too many people cycling through the garage right at the 90 minute window. This shifted the burden of paying for parking to the taxpayers instead of those parking in the garages. Trustee Tucker commented that the cost of parking in a garage for two hours is now the same as parking at a meter for two hours. President Pope stated that another alternative was discussed, which was charging \$1 for the first two hours immediately upon entry to the garage. This is a reasonable proposition if someone is downtown for 55 minutes; there would be no difference between meter and garage parking. He added that the downtown business owners were very much opposed to the idea of charging for the first hour and believe that the first free hour is an incentive to encourage people to visit.

It was moved and seconded that Ordinance 2011-0-67 entitled **ORDINANCE AMENDING QUARTERLY PARKING PERMIT FEES FOR LOTS/GARAGES AND ON-STREET AND AMENDING HOURLY GARAGE PARKING RATES AS SET FORTH IN CHAPTER 15 OF THE VILLAGE CODE** be adopted.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges and Lueck; President Pope

NAYS: Trustees Salzman and Tucker

ABSENT: Trustee Johnson

The ordinance was adopted.

XIII. REGULAR AGENDA

- C. It was moved and seconded and Resolution 2011-R-169 entitle **RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH SOLAR SERVICE, INC. FOR THE CONSTRUCTION OF SOLAR PANELS ON THE AVENUE PARKING GARAGE IN AN AMOUNT NOT TO EXCEED \$765,680** be adopted.

Mr. Barwin stated that, in keeping with the goal of environmental sustainability, the Avenue Garage was selected for installation of solar panels through a grant. This will reduce electricity costs in the garage, which are quite significant.

Sustainability Manager K.C. Poulos stated that the Village has received a 75% grant from the Illinois Department of Commerce and Economic Opportunity (DCEO) for this project. The structure will be a 95 kilowatt system producing approximately 102,000 kilowatt hours per year. This system is expected to offset electricity costs at the Avenue Garage; excess solar energy produced will be credited on the garage's electric bills. Revenue from the sale of solar renewable energy credits (SREC) is also possible.

Public Works Director John Wielebnicki explained the RFP process. Of ten proposals, four candidates were interviewed by staff and evaluated by an independent firm experienced with this type of project. Both staff and the outside firm, Teng and Associates, recommended Solar Service, Inc. as providing the most favorable proposal.

Joe Gordon, Sales Director for Solar Services, spoke about the components of solar design. He stated that the design life of the steel structure supporting the panels is at least 75 years. The life span of the panels is 25-35 years, and replacements are expected to be a fraction of the current cost by that time. Mr. Gordon presented specifications for the project and described the monitoring process. He stated that any excess electricity beyond garage needs will go into the grid. The Village's return on their investment will be approximately \$250,000 over 25 years.

Mark Klancic, 1046 S. Wisconsin. Mr. Klancic encouraged the Board to take advantage of the opportunity provided by this grant from DCEO.

Mark Dewalt, 321 S. East Ave. Mr. Dewalt had a solar thermal system installed by Solar Service, Inc. and spoke highly of them.

William Barrows, 525 N. East Ave. Mr. Barrows also had a solar power system installed in his home by Solar Service, Inc. and recommended them to the Board.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Johnson

The resolution was adopted.

- D. It was moved and seconded that Resolution 2011-R-170 entitled **RESOLUTION AUTHORIZING THE EXECUTION OF A LICENSING AGREEMENT WITH I-GO CAR SHARING,**

FOR THE INSTALLATION OF A SOLAR CANOPY AND ELECTRIC VEHICLE CHARGING STATIONS FOR TWO LOCATIONS IN THE VILLAGE: NORTH BOULEVARD AND THE VILLAGE HALL PARKING LOT and Resolution 2011-R-171 entitled **RESOLUTION AUTHORIZING THE EXECUTION OF A LICENSING AGREEMENT WITH 350 GREEN FOR THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS FOR TWO LOCATIONS IN THE VILLAGE: NORTH BOULEVARD AND THE VILLAGE HALL PARKING LOT** be adopted.

Mr. Barwin announced that there will be no cost to the Village to execute these items.

Ms. Poulos stated that the City of Chicago and I-GO Car Sharing received a Federal grant to create these infrastructures for electric vehicles. Oak Park will also be receiving solar canopies to be placed over these charging stations. Locations will be North Boulevard between Marion and Home and the Village Hall parking lot. The North Boulevard station includes a battery pack for storage of solar energy. Each structure will consist of four parking spaces; two dedicated to I-GO electric vehicles and two public charging stations. Ms. Poulos reiterated that there will be no Village expenditures, as these will be metered to I-GO and 350Green.

Hali Sittig of 350Green explained the payment procedure for those wishing to use the public charging stations. She also gave specifications for the structures and described the technology.

Trustee Brewer asked about the battery size and its capacity for electricity storage. I-GO CEO Sharon Fagan stated that the battery is a project demonstration overseen by Com Ed. She added that the concept is for the battery to fill up and then discharge back into the grid.

Mr. Barwin added that the Village is working with I-GO to begin to integrate the two electric vehicles into the municipal fleet. After business hours, those cars will be available for use by I-GO members in the neighborhood.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Johnson

The resolutions were adopted.

- E. It was moved and seconded that a Motion to Accept the Report of the Citizen Involvement Commission Regarding the Commission Chair Appointment Process and Direct Staff to Prepare the Necessary Documents** be approved.

Citizen Involvement Commission (CIC) Chair Jim Kelly stated that the intent of this report is to promote transparency, timeliness and teamwork. One of the proposed changes would be to set a standard for anticipating a six month transition for Chairs and working during that period to try to identify a successor Chair. This would give the new Chair an opportunity to work with the current Chair before the term expires. He spoke about the roles of the CIC members as liaisons to the other commissions, adding that they may be able to promote Chair vacancies just the way they do other vacancies. This will help bring the process into view; currently this occurs

mainly behind the scenes. Mr. Kelly recommended that the roles of the Trustee Liaisons be clarified so that Trustees could know expectations for this role. A training program for Chairs was also recommended.

Trustee Lueck pointed out the difference between the role of a member and that of a Chair. This shift in role can be difficult if nobody is there to facilitate this. She added that these changes are very timely, relevant and significant and should be adopted.

Trustee Salzman agreed that the Trustee level of involvement was inconsistent. President Pope added that there should also be a clear range of involvement, noting that defining this would be valuable for all concerned.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Johnson

The motion was approved.

XIV. CONSENT AGENDA

- F. Ordinance 2011-0-68 entitled **ORDINANCE AMENDING CHAPTER 15, ARTICLE 1, SECTION 10 OF THE VILLAGE CODE TO ADOPT PARK SPEED ZONES**
- G. Resolution 2011-R-172 entitled **RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH PROFESSIONAL LAND SERVICES, LLC FOR 2012 CAPITAL IMPROVEMENT PROJECT SURVEYING SERVICES**
- H. Resolution 2011-R-173 entitled **RESOLUTION APPROVING 2012 ACTION PLAN AND AUTHORIZING SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**
- I. Resolution 2011-R-174 entitled **RESOLUTION AUTHORIZING A SINGLE FAMILY HOUSING REHABILITATION LOAN AND LEAD HAZARD REDUCTION GRANT: SFR-041**
- J. Resolution 2011-R-175 entitled **RESOLUTION AUTHORIZING A SMALL RENTAL PROPERTIES REHABILITATION LOAN AND ENERGY EFFICIENCY LOAN: SRP-014**
- K. Resolution 2011-R-176 entitled **RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH MIDWAY BUILDING SERVICES FOR BUILDING MAINTENANCE SERVICES FOR THE VILLAGE FOR A THREE YEAR PERIOD**
- L. Resolution 2011-R-177 entitled **RESOLUTION REQUESTING VILLAGE OF OAK PARK GEOGRAPHIC INFORMATION SYSTEM DATA FROM THE COOK COUNTY ASSESSOR'S OFFICE**
- M. Resolution 2011-R-178 entitled **RESOLUTION AUTHORIZING EXECUTION OF A BID PROPOSAL CONTRACT WITH G.A. PAVING CONSTRUCTION CO., INC. OF BELLWOOD, ILLINOIS FOR SNOW REMOVAL SERVICES IN THE WINTER OF 2011-2012 IN AN AMOUNT NOT TO EXCEED \$50,000**

- N. Resolution 2011-R-179 entitled **RESOLUTION AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL WATER METER PURCHASE AGREEMENT IN THE AMOUNT OF \$10,000 WITH NORTHERN WATER WORKS SUPPLY/FERGUSON WATER WORKS AND WAIVING THE VILLAGE'S BID PROCESS**
- O. Resolution 2011-R-180 entitled **RESOLUTION AUTHORIZING EXECUTION OF A BID PROPOSAL CONTRACT WITH A & B LANDSCAPING & TREE SERVICE OF RIVERSIDE, ILLINOIS FOR SIDEWALK SNOW REMOVAL SERVICES IN THE WINTER OF 2011-2012 IN AN AMOUNT NOT TO EXCEED \$15,000**
- P. Ordinance 2011-O-69 ENTITLED **ORDINANCE AUTHORIZING THE DISPOSITION OF SURPLUS VEHICLES ON AN "AS IS" BASIS**
- Q. Ordinance 2011-O-70 entitled **ORDINANCE AMENDING CHAPTER 3, ARTICLE 8 OF THE CODE OF THE VILLAGE OF OAK PARK – CREATION OF A CLASS C-1 LIQUOR LICENSE FOR BOND DRUG COMPANY OF IL, LLC DBA WALGREENS, 811 MADISON STREET, OAK PARK, IL 60302 AND 6412 ROOSEVELT ROAD, OAK PARK, IL 60304**
- R. Resolution 2011-R-181 entitled **RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CRUNCH, INC. TO DEMOLISH THE RESIDENTIAL STRUCTURES LOCATED AT 1181 SOUTH OAK PARK AVENUE IN AN AMOUNT NOT TO EXCEED \$19,461.00**

APPROVE THE CONSENT AGENDA

It was moved and seconded to approve the items under the Consent Agenda.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Johnson

The Consent Agenda was approved.

XV. APPROVAL OF BILLS

It was moved and seconded to approve the bills for the week beginning October 17th through November 4th in the amount of \$2,344,056.79.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Johnson

The motion was approved.

CALL TO THE BOARD AND CLERK

Village Clerk Powell spoke about her attendance at the Art League sponsored awards for the IMPACT group addressing issues of teen drug, tobacco and alcohol use, and also about attending a performance of “Erasing the Distance”, which deals with the subject of mental illness.

Trustee Lueck spoke about “Erasing the Distance” as well and about Open Door’s first performance at their new facility, “Smokey Joe’s”. She reminded residents that they may acquire meter keys at Village Hall in lieu of using quarters in parking meters.

Trustee Salzman congratulated the Farmers Market on the completion of another successful season.

Trustee Brewer reiterated Trustee Salzman’s comment and also said that Halloween was another great success in his neighborhood this year.

Trustee Hedges stated that using the parking meters gives him the opportunity to dispose of his loose change.

Trustee Tucker gave the web address of the Oak Park-River Forest Food Pantry, OPRFfoodpantry.org, and urged residents to donate.

Mr. Barwin announced that Thursday’s meeting will be in Room 101 to go over the audit surveys and frame any budget issues before adoption and consideration.

President Pope stated that the West Cook County Housing Collaborative is open to the idea of speaking to the Board about the work done in collaboration with the Village’s West Cook County partners; Berwyn, Forest Park, Bellwood and Maywood. He also spoke about his attendance at a budget hearing for CTA.

ADJOURN

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 10:10 P.M. Monday, November 7 2011.

SUBMITTED AND RECORDED IN THE OFFICE OF:

Teresa Powell, Village Clerk

By: MaryAnn Schoenneman
Interim Deputy Village Clerk