



Restoration Deposit Refund Request Form

The Village of Oak Park 708.358.5700
 Public Works Department Fax 708.358.5711
 201 South Boulevard www.oak-park.us
 Oak Park, Illinois 60302 publicworks@oak-park.us

***Required Fields**

*Project Address	*Date of Request
*Name of Company/Individual who paid Deposit	*Permit Number
*Address where refund should be mailed	*Amount of Deposit Paid
*City *State *Zip	*Amount of Refund Requested
*Printed Name of Requestor	*Phone Number
*Title	*Cell Number
*Signature	
*E-Mail Address	

List the quantity of each type of opening for which you are requesting a refund

<input type="checkbox"/> Street/Alley Opening Quantity	<input type="checkbox"/> Parkway Opening Quantity	<input type="checkbox"/> Sidewalk Opening Quantity	<input type="checkbox"/> Driveway Opening Quantity	<input type="checkbox"/> Curb Opening Quantity
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The Village of Oak Park reserves the right to deny partial refund requests until all restoration is completed.

Confirm receipt submitted matches deposit(s) paid with requested refund.
 Include photos of streetview perspective of work area with electronic requests.

To request your restoration deposit refund, please send this form along with a copy of your receipt to:

Mail to: The Village of Oak Park Engineering Department 201 South Boulevard Oak Park, IL 60302	Fax to: 708-358-5711 E-mail: publicworks@oak-park.us
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Upon receipt of the completed request form, the following process will take place:

1. An inspection of the work area will be completed by the Engineering Department.
2. If restoration(s) meet the Village standards, your request will be processed. Allow 2 to 4 weeks to receive your check.
3. If restoration(s) do not meet Village of Oak Park standards, you will be notified of the deficiency. You will need to submit this form again after the deficiencies have been corrected.

Restoration Deposit Refunds will only be returned to the individual who paid for the permit-no exceptions. Only properly insured contractors will be allowed to submit an application to make an opening in the public right-of-way. For information on Village of Oak Park Right-of-Way Restoration Standards, contact the Engineering Department.