



**Village Manager's Report  
Week ending June 14, 2013**

**Meetings scheduled for next week:**

- June 17:
  - Village Board Executive Session, 6:30 p.m., room 130
  - Village Board Regular Meeting, 7:30 p.m., room 201
- June 18:
  - Citizens Police Oversight Committee, 7:30 p.m., room 102
- June 19:
  - Community Relations Commission, 7 p.m., room 101
  - Oak Park Area Arts Council Board, 7 p.m., room 102
  - Zoning Board of Appeals, 7 p.m., room 201
  - Housing Programs Advisory Committee, 7 p.m., room 215
- June 20:
  - Building Codes Advisory Commission, 5:30 p.m., room 215

**Save the date reminders (see calendar for all future meetings):**

- July 1: Village Board Executive Session, 6:30 p.m., room 130
- July 1: Village Board Regular Meeting, 7:30 p.m., room 201
- July 8: Village Board Special Meeting, 7:00 p.m. room 101
- July 4: Parade, 10 a.m. (Ridgeland/Jackson)
- July 15: Village Board Executive Session, 6:30 p.m. room 130
- July 15: Village Board Regular Meeting, 7:30 p.m., room 201
- July 22: Village Board Special Meeting, 7:00 p.m. room 101

\* \* \*

**Garage repair to begin** – Repair work at the Holley Court Parking Garage is scheduled to begin Monday (June 17). About 50 parking spaces per level will be blocked off as repairs proceed. Work will begin on the top three levels and move downward until repairs on all six levels are completed. The garage will remain open for parking throughout the project and the lower levels will continue to be reserved for short-term parking. Work is expected to be completed before the end of November.

**Capital improvements update** – A few punch-list items and landscaping at Austin Boulevard are all that remain on the LeMoyné Boulevard water and sewer improvement project between Austin and Hayes Avenue. Concrete is scheduled to be

poured next week on Taylor Avenue from Randolph Street to South Boulevard, as water main work continues. Taylor is expected to be reopened in late June.

**North Boulevard project update** – Multiple crews are continuing to connect buildings to the new water and sewer mains. The contractor still anticipates that the project will be substantially complete by Fri., June 14 weather permitting. Work has begun on Kenilworth Avenue between Lake Street and North Boulevard, and will continue over the next few weeks.

**Garfield TIF project** – As part of the FY13 Budget process, funding from the Garfield TIF District was appropriated for infrastructure improvements along Garfield Street from Harlem Avenue to Clinton Avenue. The project will be primarily updating street lighting, which will be complimented by landscaping enhancements. [Click here for more details](#) on the planned project. Staff currently is planning to schedule neighborhood meetings as well as proceed with taking bids for the work. Please direct any questions to Village Manager Pavlicek prior to the end of June.

**Youth employment skills workshops** – The Community Relations Department has begun recruiting for its annual youth employment skills workshops. The free program, scheduled for Aug. 5 – 9, helps Oak Parkers ages 14 – 17 learn the skills and techniques that can help them find and keep a job. The workshops will be held in the Veteran’s Room at the main Oak Park Public Library. The workshops will focus on developing self-confidence, personal development, conflict resolution, goal setting and goal achievement. Participants also will learn about successful job interviewing techniques and proper resume writing, as well as employer expectations and proper attire. Participants can [enroll online](#). If you know of anyone who would like more information, please refer them to 708.358.5407 or [community@oak-park.us](mailto:community@oak-park.us). Enrollment is limited. This is the ninth consecutive year for the program.

**Employee training for inspection staff begins** – Helping inspectors improve how they present their cases in administrative adjudication hearings was the first topic in what will be a series of training sessions for Village employees with similar responsibilities. Inspectors from Building & Property Standards, Health, Fire, Planning, Housing Programs and the Clerk’s Office came together on June 10 to learn how to make a presentation in Village adjudication hearings. Attorney Greg Smith from Klein, Thorpe and Jenkins provided the training. Inspectors will receive training in customer service expectation at the next session. Bringing together groups of employees with similar roles for training was a 2013 goal to improve service delivery and customer service at Village Hall. This first training session was a great start to the program.

**Historic Preservation Awards nominations** – The Historic Preservation Commission has issued a call for nominations for its annual awards program. Single-family residences, apartment buildings, commercial buildings, public/institutional buildings and religious structures may be nominated in the categories of restoration, rehabilitation, adaptive use and additions/new construction. Awards also are presented for stewardship, detail and design. Nominations need not be in an historic district, but projects should have been created within the past five years and located within the Village. Interior work also may be considered in conjunction with exterior work. Applicants also are being sought for a joint award that addresses both historic preservation and sustainable design issues. Nomination forms are available in [Village Hall](#), by calling 708.358.5417 or by e-mail to [historicpreservation@oak-](mailto:historicpreservation@oak-)

[park.us](#). A nomination form also can be downloaded from the [main Historic Preservation page](#) of the Village website. August 30 is the deadline for nominations.

**Fun with the sculpture walk promotion** – Communications staff and Business Services collaborated to produce a fun, engaging promotional video about the Oak Park [Sculpture Walk](#) this week. The short video stars Social Media Coordinator Patrick Rollens, Melissa Hopkins (Patrick’s real-life wife) and Assistant Village Manager Rob Cole. It was filmed on-site in downtown Oak Park and the [Cranbrook Art Museum](#) in Bloomfield Hills, Michigan (using a green screen). VOP-TV Manager Joe Kreml’s expert directing, camera work and extensive post-production skills made the spot much more than a traditional call to take the walk. [Click here to view the promo on our YouTube page](#). The spot also was promoted on our [Facebook](#) and [Twitter](#) pages.

###