

**Village of Oak Park
Environment & Energy Commission (EEC) – Meeting Minutes
November 5, 2019**

Location: Village of Oak Park Village Hall Room 124

Attendees: Laura Derks (Chair), Lisa Boone (Commissioner), Scott Friesen (Commissioner), Mark Goldberg (Commissioner), Mindy Agnew (Staff Liaison), Leslie Hernandez

Call to Order: 7:19pm – The November 5, 2019 meeting of the Village of Oak Park Environment & Energy Commission (EEC) was called to order.

- The October 1, 2019 minutes were reviewed and discussed by the committee members.

MOTION: A motion to approve the minutes by Commissioner Friesen was made, Commissioner Boone seconds the motion. No Further Discussion. Motion carries.

Agenda Item: Chairperson’s Report

Chairperson Derks spoke about meeting with Mindy and Village Manager Cara Pavlicek regarding information on Commissions. They discussed the work plan, parking, and the green ways initiative. Chairperson Derks spoke about food waste awareness week which started Sunday with a presentation at the library. Chairperson Derks recapped her discussion with District 200 and renewable energy.

PUBLIC COMMENT: None.

Agenda Item: Staff Report – Discussion / Action Items

Mindy Agnew, Staff Liaison, spoke about the green awards nominations and that she would like to get them completed during the meeting. She spoke about the summary for the plastics recommendation but not sure when it will go to the Village Board, and advised it may get on the November 18th meeting agenda but could get bumped. Mindy presented the draft copy of the work plan that was being submitted by the Commission and advised this meeting would be the last chance for any revisions. She also spoke about the ribbon cutting ceremony for the Community Solar pilot program and gave details of how the program will work and how Elgin is the only community solar site operating this year.

Chairperson Derks asked about obtaining a report for items that have been sent to the Board and have moved forward and also information or a status report on what has been procured and implemented. She also spoke about having a landing page, holding Plastics Free July again next year and possibly using sustainability funds for the campaign. Chairperson Derks thinks it would be good to have a monthly report as part of the agenda or minutes starting in December.

Agenda Item: Green Awards nominations for 2019

Mindy went over the nominations for green awards with the Commission and discussed who should be included in the nominations. Chairperson Derks asked about a nomination for the person who defined global warming and Mindy responded as long as it’s written up and turned in she will see what can be done to include them. Chairperson Derks also clarified that the Green Award nomination for D200 was solely to acknowledge their food service plastic reduction efforts they achieved and no inclusion about renewable energy information.

Agenda Item: 2020 Work Plan Discussion

Chairperson Derks asked about a consistent model for Commission work plans noting the vast difference between their work plan and the Transportation Commission’s work plan. Mindy will send a request to Cara for clarification and also request additional commission training for the EEC.

Agenda Item: Food Waste Awareness Week of November 3, 2019

Discussed during the Chairperson's report.

MOTION: A motion was made to adjourn by Commissioner Goldberg and Commissioner Friesen seconds the motion. No further discussion. Motion carries. Meeting adjourned at 7:56p.m.