



Meeting Minutes
Civic Information Systems Commission (CISC)
Wednesday, SEPTEMBER 22, 2021 at 12:00 P.M.
Remote Participation

1) Call to Order

The meeting was called to order by Chair David Baker at 12:12 p.m

2) Roll Call

Present: Commissioners Newton, Ptacek, Urness, and Chair David Baker

Absent: Commissioners Balu, Knight, and Wesley

Also Present: Communications Director David Powers and IT Director Alvin Nepomuceno

3) Approval of Agenda

Commissioner Ptacek motioned to approve the agenda for September 22, 2021. The motion was seconded by Commissioner Newton. A voice vote was taken and the motion was approved unanimously.

4) Approval of meeting minutes from August 12, 2021

Commissioner Urness motioned to approve the meeting minutes for August 12, 2021. The motion was seconded by Commissioner Ptacek. A voice vote was taken and the motion was approved unanimously.

5) Public Comment

There we no Public Comments.

Chair Baker read into the record a statement that the Village President has determined that an in-person public hearing is not practical or prudent due to the COVID-19 outbreak during Governor Pritzker's current disaster proclamation. It is also not feasible to have a person present at the public hearing due to the safety concern related to the COVID-19 outbreak.

6) New Business

a) Discussion of 2020 work plan

Chair Baker introduced this Item.

Director Powers spoke about updated the website content management system by November 2022, as well as the website itself. Staff is also researching various citizen engagement platforms for the village.

Commissioner Newton asked for clarification regarding if the expectation is for the CISC to be part of the implementation of new platforms or website development, or is it strictly to identify areas where the website can be optimize and provide input to the IT



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staff who moves forward with the activities.

Chair Baker clarified it is the latter.

Director Powers added the commissions role is to make recommendations to the Board and for staff to figure out how to execute and implement the recommendations.

Chair Baker asked Director Nepomuceno for clarification if the traffic signals were connected to the upgraded fiber in downtown Oak Park as it relates to the Board's and the CISC Smart Cities goal.

Director Nepomuceno responded there is fiber in downtown on Lake Street but he wasn't sure if the traffic lights are physically attached to the new fiber – that question should be directed to the Engineering team.

Chair Baker suggested that the CISC develop talking points for the Board regarding what Smart Cities means, how it is implemented in other cities and how that can be applied to Oak Park.

Chair Baker asked if open data (opengov) was back on the fiscal 2022 budget?

Director Nepomuceno responded it was not. It can be added if it becomes a priority for the Board.

Commissioner Ptacek suggested adding something to the work plan related to the FOIA process.

Director Nepomuceno looked for the commissioners support regarding communications systems being a core village system.

Chair Baker requested clarification if the data privacy principles the commission adopted in 2019 ever got to the Board. He will follow up with Interim Village Manager Lisa Shelley.

Chair Baker will follow up with Village Attorney Paul Stephanides regarding the cable contract.

7) **Old Business** – This Item was tabled.

8) **Adjourn**

Commissioner Urness motioned to Adjourn the meeting. The motion was seconded by Commissioner Ptacek. A voice vote was taken and the motion was approved unanimously.

Chair Baker adjourned the meeting at 1PM.

NEXT MEETING: TBD