

Approved Minutes of
Regular Meeting (Grants Funding Recommendation Determinations)
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE
Village of Oak Park
Thursday, April 28, 2016, 6:30 p.m.
Village Hall, Room 201, 123 Madison Street, Oak Park, Illinois

CALL TO ORDER: Meeting was called to order by Chair Kessen at 6:47 p.m.

ROLL CALL:

PRESENT: Chair Lynn Kessen, Catherine Bendowitz, Robert Benoit, Adam Hirsch, Sophia Ioff, Phyllis Logan, Phyllis Russell, Alison Spanner and Lisa Taddei

ABSENT: None

STAFF PRESENT: Drew Williams-Clark, Neighborhood Services Manager
Mark Dwyer, Grants Supervisor (Staff Liaison & Recording Secretary)

REVIEW AND APPROVAL OF MEETING AGENDA: Chair Kessen asked if there were any changes to the Agenda. Noting none, Agenda approved unanimously by voice vote.

NON-AGENDA PUBLIC COMMENT: Noting none, Chair Kessen moved on to the not-yet-approved minutes.

APPROVAL OF MINUTES: A motion was made to approve the not-yet-approved minutes of April 21, 2016. Approval of the minutes passed by unanimous voice vote.

PY 2016 FUNDING ALLOCATION RECOMMENDATIONS:

Determination of Recommended Funding Levels for Proposed PY 2016 Community Development Block Grant (CDBG) Public Service and Facility Improvement activities, and Emergency Solutions Grant (ESG) activities

With all Committee members' recommendations for PY 2016 funding entered on the projected Excel worksheet, Committee members discussed their rationale for arriving at their own funding recommendation levels. Afterward, the Committee discussed funding levels for each proposal.

Determination of Levels for Proposed PY 2016 Public Service CDBG Activities

Chair Kessen said that the Committee would first discuss funding recommendations to the Village Board for PY 2016 CDBG Public Service applicants, with an amount of \$223,174 available for all proposals. After intensive and lengthy discussions about the funding allocation level for each applicant, recommendations were projected on the worksheet, which showed that all proposed activities received funding except the Catholic Charities proposal. The PY 2016 CDBG Public Service allocation worksheet showed the following:

PY 2016 CDBG Public Services	RECOMMENDED
AGENCY	AWARD
Catholic Charities	\$0
Children's Clinic	\$21,500
Community Support Services	\$8,000
Hephzibah Children's Assn.	\$14,000
Housing Forward - Emergency Shelter	\$17,000
Housing Forward - Employment Readiness	\$15,000
NAMI Metro-Suburban	\$8,000
OP Regional Housing Center	\$75,000
OPRF Food Pantry	\$17,500
Parenthesis	\$17,000
Sarah's Inn	\$10,000
West Cook YMCA	\$20,174
TOTAL	\$223,174

Determination of Levels for Proposed PY 2016 CDBG Facility Improvement Activities

Chair Kessen said that the Committee would next discuss the PY 2016 CDBG Public Facility Improvements applicant. After a brief discussion, the CDCAC recommendation was placed on the worksheet, with the committee fully-funding the lone proposal at the total amount requested, which was the total amount available. The PY 2016 CDBG Public Facility Improvements proposed funding allocation worksheet showed the following:

PY 2016 CDBG Public Facility Improvements	RECOMMENDED
AGENCY	AWARD
UCP-Seguin	\$40,000
TOTAL	\$40,000

Determination of Levels for Proposed PY 2016 ESG Activities

Chair Kessen said that the Committee would next discuss funding recommendations for PY 2016 ESG applicants. After discussion, which included the Staff Liaison discussing the difference between the Housing Forward CDBG Emergency Shelter proposal and the Housing Forward ESG Emergency Shelter proposal, ESG recommendations were projected on the worksheet. The PY 2016 ESG proposed funding allocation worksheet showed the following:

PY 2016 ESG	RECOMMENDED
AGENCY	AWARD
Alliance to End Homelessness, HMIS	\$10,000
Housing Forward, Emergency Shelter	\$22,842
Housing Forward, Homeless Prevention	\$18,205
Housing Forward, Rapid Re-Housing	\$52,457
Housing Forward, Street Outreach	\$21,846
TOTAL	\$125,350

A motion was made and seconded to approve the funding recommendations for PY 2016 CDBG Public Services, CDBG Public Facility Improvements and ESG proposals as listed on the projected screen (as stated in the tables above). The motion passed by voice vote, with eight members for and one against.

NEW BUSINESS: None.

OTHER BUSINESS: The Staff Liaison provided a reminder that the next CDCAC meeting is the Public Hearing, to be held in Room 101 of Village Hall at 7 p.m. on Tuesday, May 3, 2016. At this meeting, members of the public and applicant agencies (and other organizations) have the opportunity to comment on the funding award recommendations. The Staff Liaison noted that, at a few past CDCAC Public Hearing meetings, an agency's allocation was changed.

Chair Kessen reminded all CDCAC members that Day in Our Village will be Sunday, June 5, 2016 and hoped that some members would consider volunteering for the event. Participation consists of members working the table that the CDCAC regularly shares with two other Village committees, and spreading the word about the great work that the grants do (and that the CDCAC does). This subject will again be discussed at the May 3, 2016 Public Hearing Meeting.

ADJOURNMENT (voice vote): Meeting adjourned at 9:23 p.m.

Respectfully submitted,

Mark Dwyer