

Approved Minutes of
Regular Meeting (Public Hearing)
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE
Village of Oak Park
Tuesday March 1, 2022 5:30pm
Remote Participation Meeting – Zoom

CALL TO ORDER: Meeting was called to order by Chair Morales at 5:32 p.m.

ROLL CALL:

PRESENT: Andrew Celis, Sheena Rayford, Greg Buchanan, Nezar Nafiseh and Stephen Morales

ABSENT: None

STAFF PRESENT: Tammie Grossman, Director Development Customer Service, Vanessa Matheny, Grants Supervisor (Staff Liaison/ Recording Secretary) and Deborah Meneses, Grant Coordinator

REVIEW AND APPROVAL OF MEETING AGENDA: Commissioners were asked if there were any changes to the Agenda. Noting none, Agenda approved unanimously.

NON-AGENDA AND OTHER PUBLIC COMMENT: Chair Morales asked if there was any non-agenda public comment and noted that there were none. There was no non-attendeo public comment, as well, as reported by Vanessa Matheny

APPROVAL OF MINUTES: A motion and second was made to approve the CDCAC minutes of the January 20, 2022 meeting. Approval of the minutes as drafted passed by unanimous voice vote.

ARPA Overview: Chair Morales and Director, Tammie Grossman discussed the CDCAC and the role in grant recommendations, review, and decision making to the Village of Oak Park's Board of Trustees for ARPA Funds. Director Grossman provided the Commissioners with an overview of the process and answered questions to prepare for the Commission meeting on March 7, 2022. Commissioners will be provided access to a Village of Oak Park portal that entails an application and video submission for each applicant. The evaluation tool and scoring sheet will also be available for each commissioner to reference while reviewing the applications. Finally, during the March 7, 2022 meeting each applicant will be present to answer any questions the Commissioners may have before making a final recommendation. Chair Morales will provide the final recommendations to Director Grossman and be present during the Village of Oak Park Board of Trustees meeting on March 14, 2022 to discuss the recommendations.

PY 2022 CDBG Subrecipient Applications and Overview: Grant Supervisor, Vanessa Matheny, provided the Commission with information regarding the PY22 Subrecipient Application process. The deadline for PY22 Applications is March 2, 2022. The Commission will be provided with the applications, supporting material, funding recommendation worksheet, and CDBG Staff overviews to prepare for the funding cycle.

PY 2022 CDBG Subrecipient Presentation Schedule: Grants Supervisor, Vanessa Matheny, provided the Commission with a draft schedule for April 5, 13, 20, and 27, 2022. During the meeting on April 5, the Commission will determine which subrecipients will move forward to the presenting on April 13, 20, or 27, 2022.

OTHER BUSINESS: Chair Morales mentioned to the Commissioners that there are four vacancies on the CDCAC and the Commissioners to encourage peers to inquire if interested. Commission members reviewed the 2022 Workplan and discussed with staff their goals.

ADJOURNMENT (voice vote): Meeting adjourned at 6:28 p.m.

Respectfully submitted, Vanessa Matheny, MSW