

**Minutes of the Liquor Control Review Board
Tuesday, April 24, 2018 - 7:30 p.m.
Village Hall - Room 124**

1. **Call to Order:** The meeting was called to order at 7:30 p.m.
2. **Roll Call:**

Present: Chair Jane Miller and members Lyn Conniff, and Vanessa Matheny

Absent: Phil Keeku and Ron Orzel

Also Present: Local Liquor Control Commissioner Andrea Button and Village Attorney Paul Stephanides
3. **Agenda Approval**

It was moved by Member Matheny and seconded by Member Conniff to approve the Agenda as presented. A voice vote was taken and the motion was approved.
4. **Public Comment**

None.
5. **Approval of Minutes**

It was moved by Member Conniff and seconded by Member Matheny to approve the minutes of the Liquor Control Review Board (“LCRB”) meeting of February 27, 2018 as presented. A voice vote was taken and the minutes were approved as presented.
6. **New Business**
 - A. **May 2018 Renewals**

The May 2018 annual liquor license renewals were presented. A motion was made by Member Matheny and seconded by Member Conniff to approve the annual renewals.

The roll call was as follows:
AYES: Members Miller, Matheny, Conniff
NAYS: None
The motion was approved.

7. **Old Business**

A. BYO liquor license classification

The LCRB reviewed a proposed draft ordinance creating bring your own (“BYO”) liquor licenses classification. Proposed BYO hours are 12:00 p.m. to 11:00 p.m. and all businesses that are approved for a BYO liquor license must have a Bassett trained employee present during these hours. BYO establishments must have insurance coverage as set forth in Section 3-4-6 of the Village Code. The proposed BYO liquor license fee is \$500 which is the same fee charged by the City of Berwyn for its BYO license. Only beer and wine would be allowed to be consumed under the ordinance. A letter will be sent to applicable businesses to inform them about the BYO classification if it is adopted by the Village Board. Commissioner Button recommended that the draft ordinance be presented to the Village Board for adoption.

A motion was made by Member Matheny and seconded by Member Miller to recommend to the Village Board that a BYO classification be created with the requirements noted above.

The roll call was as follows:
AYES: Members Miller, Matheny, Conniff
NAYS: None
The motion was approved.

8. **Administrative Report**

None.

9. **Board Member Comments**

The Police Department will conduct alcohol sales compliance checks beginning in May 2018 per a grant received by Oak Park Township.

The next meeting is scheduled for May 22, 2018. Member Matheny will not be available for the May meeting.

10. **Adjournment**

It was moved by Member Conniff and seconded by Member Matheny to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 8:41 p.m.

Respectfully Submitted,

Paul L. Stephanides, Board Liaison and Recording Secretary