

Minutes of Regular Meeting  
**HOUSING PROGRAMS ADVISORY COMMITTEE**  
Village of Oak Park  
June 21, 2023  
7:00 pm – Room 215

**CALL TO ORDER:** The meeting was officially called to order at 7:06 p.m. by Chairperson, Dominic Tocci

**ROLL CALL:**

**PRESENT:** Dominic Tocci (Chair), Jonathan Burch, Michael Denton and Adebayo Owolewa and Keith Spencer

**ABSENT:** Two vacancies

**STAFF PRESENT:** Jeffrey J. Prior (staff liaison)

**PUBLIC PRESENT:** None

**REVIEW AND APPROVAL OF MEETING AGENDA:** Mr. Jonathan Burch moved to approve the agenda. Mr. Keith Spencer seconded the motion, which passed unanimously.

**NON-AGENDA PUBLIC COMMENT:** No non-agenda public comment was provided.

**APPROVAL OF MINUTES:** There were no minutes for approval.

**INTRODUCTION OF NEW MEMBER:** Mr. Owolewa introduced himself to the members.

**MULTI-FAMILY HOUSING INCENTIVES PROGRAM (MFHIP):** Chair Tocci provided a brief description of the MFHIP to the new members. Mr. Prior provided an overview of the current applications explaining how it came about that there was still one MSA grant needing approval. At the last meeting, HPAC approved funding for 16 grants. There were two more grants up for consideration; however, only enough funding for one of the grants. In order to proceed on these grants, additional information was requested by HPAC. Mr. Prior reported that one of the grants applications was withdrawn leaving only one grant for consideration. Based upon this information, Mr. Spencer moved to approve MSA-2311 in the amount of \$10,000. Mr. Owolewa seconded the motion. A roll call vote was taken.

**Roll Call Vote:**

Chair Tocci	Aye
Member Burch	Aye
Member Denton	Aye
Member Owolewa	Aye
Member Spencer	Aye

**LOAN APPROVALS:** Mr. Prior reported that the Single Family Rehabilitation Loan (SFR-099) was not being presented for approval as only one bid was received on the project. The homeowner was requesting that the project be put out to bid again.

Mr. Prior presented the Small Rental Property Rehabilitation Loan (SRP-046). This property is a five unit rental where the property owner was looking to replace the roof. The project was put out to bid and four contactors attended the walk-through. Three bids were received; however, one bid was outside the threshold. The homeowner selected T&T Roofing to complete the project with a total project cost of \$36,000 with the property owner contributing \$11,000. Mr. Spencer moved to approve SFR-046 in the amount of \$25,000. Mr. Owolewa seconded the motion. A roll call vote was taken.

**Roll Call Vote:**

Chair Tocci	Aye
Member Burch	Aye
Member Denton	Aye
Member Owolewa	Aye
Member Spencer	Aye

**HOUSING TRUST FUND:** Mr. Prior reported that the second round soliciting requests for proposals for the use of the Housing Trust Fund for affordable housing project(s) would be going out on July 10<sup>th</sup>. Per the Village Board, direction was given to prioritize the applications for projects providing homeownership assistance. The application letter was reviewed and changes made were made to the language to reflect the Board's direction. A motion was made by Mr. Burch to accept the language changes. Mr. Owolewa seconded the motion, which carried unanimously.

**A DAY IN THE VILLAGE – WRAP UP:** Chair Tocci reported that all of the water saver kits have now been given out.

**OTHER BUSINESS:** None

**ADJOURNMENT:** Mr. Spencer moved to adjourn the meeting at 8:49 p.m. Mr. Burch seconded the motion, which carried unanimously.

Respectfully submitted,  
Jeffrey J. Prior, Staff Liaison