



**MEETING MINUTES
CITIZEN INVOLVEMENT COMMISSION (CIC)
Wednesday, August 3, 2022, 7:00p.m.
Remote Participation**

I. Call to Order

Chair Kolar called the meeting to order at 7:06 P.M.

II. Roll Call

Present: Commissioners Kill, Lott, Wesonga and Chair Kolar

Absent: Commissioner Eid joined at 7:20 P.M.

Also present: Village Clerk Christina M. Waters

Village Clerk Waters read into the record a statement that the Village President has determined that an in-person public hearing is not practical or prudent due to the COVID-19 outbreak during Governor Pritzker's current disaster proclamation. It is also not feasible to have a person present at the public hearing due to the safety concern related to the COVID-19 outbreak.

III. Approval of Agenda

It was moved by Commissioner Wesonga and seconded by Commissioner Lott to approve the agenda as presented. A roll call was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Kill, Lott, Wesonga and Chair Kolar

Nayes: None

Absent: Commissioner Eid

IV. Approval of Past Meeting Minutes

It was moved by Commissioner Wesonga and seconded by Commissioner Lott to approve the July 6, 2022 meeting minutes. A roll call was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Kill, Lott, Wesonga and Chair Kolar

Nayes: None

Absent: Commissioner Eid

V. Public Comment:

There was no public comment.

VI. Staff Liaison Report from the Village Clerk's Office

Clerk Waters reported the current number of RSVP's for the volunteer appreciation event is currently at 25.

Clerk Waters reported on the commissioners that have resigned from their respective commissions or committees in the past year.

Clerk Waters reported Commissioner Mark Blesoff was recently appointed as Chair for the Aging in Place Commission, and that Chair Ron Burke of the Transportation Commission was recently reappointed to a second term as Chair.

Clerk Waters reported there is now a drop down for the CIC meetings which will show the applicable documents being discussed at the commission meeting.

Clerk Waters will give a review of the application process to the Chairs at the next Chair meeting so they are aware of what the process is.

Commissioner Kill would like to review the reasons for resignations from the commissions and look into developing exit interviews for commissioners who are resigning.

Commissioner Wesonga felt the number of resignations was large and asked if the number of resignations was typical.

Clerk Waters responded they are not sure historically what the pattern has been, but to keep in mind the number of resignations was spread out from January through July of this year.

VII. Citizen Involvement Commission Liaison Reports

There was no further discussion on this Item.

VIII. New Business:

- **Applicant Interviews**

Terri Nierengarten: Liquor Control Review Board

Terri Nierengarten is a Senior Director of Product Management in higher education, and has spent the last 25 years helping businesses figure out the right fit for their products to the market and consumers they serve, just as restaurants may look to figure out the right way to have their liquor policies and practices meet the needs of the community. They hope to bring their experience to analyze business opportunities and the consumer who would partake in them, and thinking through enabling the social side of restaurants in relation to what the community wants.

Ron Roman: Citizen Involvement Commission

Ron Roman has a background in Human Resources with 38 years in Human Resource Management with a focus in training, recruitment, and labor relations. They have been heavily involved in volunteer opportunities in Oak Park including serving on various Boards in the community. They look forward to utilizing their professional skillset to facilitate the work of the CIC with recruitment and onboarding of new commissioners.

- **A Discussion of the Vacancy Report and Term Expiration Report**

Chair Kolar reviewed the vacancies in the commissions with the group.

Commissioner Kill requested clarification on first term expirations and if the commissioners would come before the CIC to renew for their second term.

Clerk Waters reviewed the current process and confirmed they would not come before the CIC for their second term renewal.

Commissioner Wesonga requested clarification on the Chair expiration process.

Clerk Waters responded that is a process between the Chair and the Village Board President.

IX. Motion to Enter into Executive Session

It was moved by Commissioner Eid, seconded by Commissioner Lott, to enter into Executive Session pursuant to 5 ILCS 120/2(c)(1) – to discuss the appointment of volunteers to the Village at 7:47 P.M. A roll call vote was taken. The roll call was as follows:

Ayes: Commissioners Eid, Kill, Lott, Wesonga and Chair Kolar.

Nayes: None

Absent: None

X. Return to Open Session

The meeting returned to Open Session at 8:06 P.M.

- It was moved by Commissioner Eid, seconded by Commissioner Lott, to Approve the Recommendation to the Village President to Appoint Terri Nierengarten to the Liquor Control Review Board. A roll call vote was taken. The roll call was as follows:

Ayes: Commissioners Eid, Kill, Lott, Wesonga and Chair Kolar.

Nayes: None

Absent: None

- It was moved by Commissioner Wesonga, seconded by Commissioner Lott, to Approve the Recommendation to the Village President to Appoint Ron Roman to the Citizen Involvement Commission. A roll call vote was taken. The roll call was as follows:

Ayes: Commissioners Eid, Kill, Lott, Wesonga and Chair Kolar.

Nayes: None

Absent: None

- Chair Kolar asked for a motion to table the recommendation of Susan Stall to the Aging in Place Commission since she was unable to attend tonight's meeting. It was moved by Commissioner Kill, seconded by Commissioner Lott, to table the recommendation. A roll call vote was taken. The roll call was as follows:

Ayes: Commissioners Eid, Kill, Lott, Wesonga and Chair Kolar.

Nayes: None

Absent: None

XI. Old Business

- **A Motion to Approve the Village of Oak Park Clerk’s Office to Provide the “Draft CIC Recruitment Memo revised May 9, 2022” to Village of Oak Park Staff for review. Commissioner Kill requested clarification if the PDF document was the final version. It was confirmed to be the final version.**

It was moved by Commissioner Eid, seconded by Commissioner Lott, to Approve the Village of Oak Park Clerk’s Office to Provide the “Draft CIC Recruitment Memo revised May 9, 2022” to Village of Oak Park Staff for review. A roll call vote was taken. The roll call was as follows:

Ayes: Commissioners Eid, Kill, Lott, Wesonga and Chair Kolar.

Nayes: None

Absent: None

- **Discussion of the Citizen Involvement Commission’s 2022 Work Plan.**
Chair Kolar reviewed the CIC’s Work Plan Accomplishments to date and discussed in-person opportunities for CIC to have a presence for recruitment such as Barry Fest, Farmer’s Market, or Movies in the Park.

The Commissioners discussed interviewing 7 applicants at the next special meeting as a way to try to fill the vacancies in the commissions.

XII. Adjourn

It was moved by Commissioner Lott, seconded by Commissioner Wesonga, to adjourn the meeting. A roll call vote was taken at 8:32 PM. The roll call was as follows:

Ayes: Commissioners Eid, Kill, Lott, Wesonga and Chair Kolar

Nayes: None

Absent: None

NEXT MEETING: August 10, 2022 at 7:00PM

Respectfully Submitted,
Linda DeViller, Deputy Village Clerk