



**MEETING MINUTES
CITIZEN INVOLVEMENT COMMISSION (CIC)
Thursday, September 30, 2021, 5:30 p.m.
Remote Participation**

1. Call to Order

Acting Chair Pond called the meeting to order at 5:33 p.m.

2. Roll Call

Present: Commissioners Jill Eid, Greg Kolar and Acting Chair FrankPond.

Absent: Commissioner Rebecca O'Brien, Commissioner Curtis Lott (arrived at 5:41PM)

Also present: Village Clerk Christina Waters

Village Clerk Waters read into the record a statement that the Village President has determined that an in-person public hearing is not practical or prudent due to the COVID-19 outbreak during Governor Pritzker's current disaster proclamation. It is also not feasible to have a person present at the public hearing due to the safety concern related to the COVID-19 outbreak.

3. Approval of Agenda

It was moved by Commissioner Kolar and seconded by Commissioner Eid to approve the agenda as presented. A roll call was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Eid, Kolar and Acting Chair Pond.

Nayes: None

Absent: Commissioners O'Brien and Lott

4. Approval of meeting minutes from August 26, 2021

It was moved by Commissioner Kolar and seconded by Commissioner Eid to approve the agenda with an amendment to update the Agenda Approval votes removing Commissioner Kolar as an "Aye" as he was absent at the last meeting.

A roll call was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Eid, Kolar and Acting Chair Pond.

Nayes: None

Absent: Commissioners O'Brien and Lott

5. Public Comment:

There was no public comment.

6. New Business:

a) Applicant Interviews

• **Kelly Bencola – Community Relations Commission**

Kelly Bencola is the Director of Leadership Development in Community Engagement at Northwestern University. She was previously on the Community

Relations Commission from 2016-2019, with her previous work on the commission centered around racial equity efforts. She is excited to work on the commission again and continue the work of the commission.

- **Abigail Silva – Board of Health**

Abigail Silva is an epidemiologist and health disparities researcher out of Loyola University. She has previously worked for the Chicago Department of Public Health and has an expertise in public health surveillance data. She looks forward to bringing her experience with public health, population health and racial equity work to the Board of Health.

- **Sheena Rayford – Community Development Citizens Advisory Committee**

Sheena Rayford works at the Alzheimer's Association in Development and has experience in fundraising and community engagement. She looks forward to the opportunity to assist nonprofits with funding resources and opportunities like the block grants.

- **Dana Wright – Citizens Police Oversight Committee**

Dana Wright has been in law enforcement for 20 years, most recently as a Corporate Security Director and Consultant. She has experience in overseeing complaints from police internal affairs as well as building relationships between the community police with the community itself. Dana hopes to bring her insight and experience to provide and contribute in those conversations to enhance the community she lives in.

- **Yoko Terretta – Community Relations Commission**

Yoko Terretta has worked the last 20 years in digital advertising assisting clients leverage their digital strategies and solutions to move their business forward. She hopes to bring her relationship building communication skills to the commission to advance equity, to approach each cohort with empathy and to encourage citizens to get involved and engaged.

She posed the question of how do we find enough space to create understanding so we can advance the work for people who need it the most?

- **Maya Puentes – Community Relations Commission**

Maya Puentes was previously on the Community Relations Commission and is excited to return to continue the work of the commission. She has experience as a facilitator for restorative justice circles and work around Diversity, Equity and Inclusion. She looks forward to bringing her experience in relationship building to bridge the gap between commissions, the community and the Board.

- **Jacquelyn Rodriguez – Community Relations Commission**

Jacquelyn Rodriguez was previously on the Community Relations Commission and

is excited to return to continue the work of the commission. With an Undergraduate Degree in Community Organization and a Master's Degree in Public Policy with a focus on equity, she looks forward to create a space that allows Oak Park to be more welcoming to all types of people to advance equity within her community.

b) Work Plan Review

- This Item was tabled

c) Reports

- **Vacancy Report**

Clerk Waters gave an overview of the vacancy report.

Commissioner Eid requested clarification on the data collection and the process for running this report.

Clerk Waters responded it is currently a manual process from the application submissions to the reporting. Currently, the data is stored in an Access database; staff is looking into software options to make this a more efficient and robust process and reporting tool.

Commissioner Eid requested a snapshot of demographic and area of expertise for commissions.

Clerk Waters will get the expertise document to the CIC commissioners.

Acting Chair Pond added it would be helpful to also have a list of expiring commissioners so the CIC can be aware of any upcoming vacancies.

Clerk Waters will get the commissioner expirations to the CIC commissioners.

Commissioner Eid requested clarification on the Chair expirations.

Clerk Waters responded some chairs' terms have been extended based on commission needs; staff is working to fill the vacancies and will provide an update.

- **Commission Liaison Assignments and Reports**

Acting Chair Pond reported on the Farmer's Market Commission meeting he attended: The Farmers Market Manager will be leaving at some point this year so a new manager will be needed.

Commissioner Lott reported on the Citizen Police Oversight Committee: They are reviewing the rules and regulations and process they are supposed to work under. They also reviewed 2 complaints the committee received last month.

d) Applicant Discussion

Commissioner Lott moved to recommend the applicants from this evening for their respective commissions, and Commissioner Eid seconded the motion. A roll call was taken and the

motion was approved. The roll call was as follows:

Ayes: Commissioners Eid, Kolar, Lott and Acting Chair Pond.

Nayes: None

Absent: Commissioners O'Brien

7. Old Business

Clerk Waters asked the commissioners if there was interest in holding an Executive Session for the applicant discussion for future meetings. There was agreement from the commissioners to hold Executive Sessions in future meetings for these discussions.

The CIC will hold discussion on their respective commission liaison roles at the October meeting.

8. Adjourn

It was moved by Commissioner Kolar, seconded by Commissioner Lott, to adjourn the meeting. A roll call vote was taken at 7:13 PM. The roll call was as follows:

Ayes: Commissioners Eid, Kolar, Lott, and Acting Chair Frank Pond

Nayes: None

Absent: Commissioner O'Brien

NEXT MEETING: October 13, 2021

Respectfully Submitted,
Linda DeViller, Deputy Village Clerk