



**MEETING MINUTES
CITIZEN INVOLVEMENT COMMISSION (CIC)
Thursday, August 26, 2021, 5:30 p.m.
Remote Participation**

I. Call to Order

Acting Chair Pond called the meeting to order at 5:32 p.m.

II. Roll Call

Present: Commissioners Curtis Lott, Rebecca O'Brien and Acting Chair FrankPond.

Absent: Commissioner Greg Kolar, Commissioner Jill Eid (arrived at 5:40PM)

Also present: Deputy Village Clerk Linda DeViller

III. Approval of Agenda

It was moved by Commissioner Rebecca O'Brien and seconded by Commissioner Curtis Lott to approve the agenda as presented. A roll call was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Curtis Lott, Rebecca O'Brien and Acting Chair FrankPond.

Nayes: None

Absent: Commissioners Greg Kolar and Jill Eid

IV. Public Comment:

There was no public comment.

Deputy Village Clerk DeViller then read into the record a statement that the Village President has determined that an in-person public hearing is not practical or prudent due to the COVID-19 outbreak during Governor Pritzker's current disaster proclamation. It is also not feasible to have a person present at the public hearing due to the safety concern related to the COVID-19 outbreak.

V. Approval of meeting minutes from July 20, 2021

It was moved by Commissioner Rebecca O'Brien and seconded by Commissioner Curtis Lott to approve the minutes. A roll call was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Curtis Lott and Acting Chair FrankPond.

Nayes: None

Absent: Commissioners Greg Kolar and Jill Eid

VI. Applicant Interviews:

• Helen Quinn Pasin – Community Relations Commission

Helen Quinn Pasin is working on her Master's degree at Medill University specializing in investigative journalism and social justice. Helen would like to use her background knowledge on this commission to work with the community to advocate for policies that

address racial and social injustices in Oak Park and activate young people to use their voices in local government.

- **Scott Sakiyama – Community Relations Commission**

Scott Sakiyama is an attorney who has lived in Oak Park for 10 years. He looks forward to bringing his experience with diversity, equity, and inclusion to this commission to help build connections within the community. He feels it is important to create a sense of caring for our neighbors and a community that takes care of each other.

- **Suzanne Feeney – Board of Health**

Suzanne Feeney is pharmacist who completed a residency in community pharmacy practice. She looks forward to bringing her experience and her passion for the community and public health to support Oak Park residents to improve public health and prevent disease.

VII. Reports:

Vacancy and Liaison Reports

Deputy Village Clerk Linda DeViller gave an overview of the commission vacancies and recent reappointments.

Acting Chair Pond requested to see a report on the required professional expertise for each commission and what the specific roles need to be filled. Deputy Clerk DeViller will get the report to the commission.

Commissioner Eid requested to also include any demographic information if possible to better track that information for transparency.

The process as to how the vacancies get filled was discussed. Acting Chair Pond commented that historically the applications or resumes were not reviewed to see if they had specific qualifications to fill a vacancy; the main criteria was someone's enthusiasm to want to work on a commission. What it comes down to is knowing more from a commission chair if there are specific skills they need to fill on their commission.

Acting Chair Pond also commented on the applicant process in relation to the CIC's role, and would like to see more clarity with the applicant and appointment process.

Commissioner O'Brien would like the work plans included with the commissions the applicants are apply to be on.

Acting Chair Pond recommended looking at revamping the application itself to find out more information about applicants to better align them with the commissions.

Commission Liaison Reports – This was tabled.

VIII. Work Plan Review:

Deputy Clerk DeViller informed the commission that work plans are due by mid-October.

Acting Chair Pond then gave an overview of the 2021 Work Plan and the impact that the pandemic had on some of their plans for 2021. He then asked the other commissioners to think about which tier of the work plan they would like to help develop for 2022.

Acting Chair Pond then recommended to put this on the next agenda for a deeper discussion and would like this item moved up on the agenda (before the Vacancy Report).

Acting Chair Pond also commented that the work plans should reflect the Board's goals as well.

Commissioner Eid supported spending additional time at the next meeting for the work plan discussion including looking into the onboarding process for new commissioners.

IX. New Business:

Applicant Discussion

Commissioner O'Brien spoke to the CIC to critically look at the vacancies and speak to the Chairs to ensure they are filling the positions with what they need.

Discussion around clarifying the process of applications, recommendation and appointments was also mentioned as something to possibly add to the work plan discussion.

After discussion, Commissioner Rebecca O'Brien motioned to recommend the appointment of all applicants interviewed for the vacancies they applied for. The motion was seconded by Commissioner Curtis Lott. A roll call vote was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Jill Eid, Curtis Lott, Rebecca O'Brien and Acting Chair Frank Pond

Nays: None

Absent: Commissioner Greg Kolar

X. Adjourn

It was moved by Commissioner Curtis Lott, seconded by Commissioner Rebecca O'Brien to adjourn the meeting. A roll call vote was taken at 6:52 PM. The roll call was as follows:

Ayes: Commissioners Jill Eid, Curtis Lott, Rebecca O'Brien and Acting Chair Frank Pond

Nays: None

Absent: Commissioner Greg Kolar

NEXT MEETING: TBD

Respectfully Submitted,
Linda DeViller, Deputy Village Clerk