

**Minutes of the Community Design Commission Special Meeting
November 15, 2017 7:15 p.m.
Village Hall Room 201**

Community Design Commission Meeting called to order at 7:15 p.m. and roll was called. A quorum was present.

Attendees: Chair Douglas Chien (left early at 8:25p.m.); Commissioners Juan Betancur, Susan Ebner (left early at 8:20p.m.), Teresa Heit-Murray, Adam Kallish, Richard Katz, Jonathan Kirk, Mitchell Murdock, Lloyd Natof, C. Scott Smith Nick Sinadinos and Cindy Wong

Absent: Commissioner Aaron Stigger

Also present: Craig Failor, Village Planner; Mike Bruce, Zoning Administrator

Non-Agenda Public Comment:

None.

Minutes:

Commissioner Kirk moved to approve the minutes from June 28, 2017. Commissioner Betancur seconded. A voice vote was taken and the minutes were approved unanimously as submitted.

Commissioner Kallish moved to approve the minutes from July 26, 2017. Commissioner Sinadinos seconded. A voice vote was taken and the minutes were approved unanimously as submitted.

Commissioner Natof moved to approve the minutes from August 23, 2017. Commissioner Betancur seconded. A voice vote was taken and the minutes were approved unanimously as submitted.

Commissioner Sinadinos moved to approve the minutes from September 27, 2017. Commissioner Heit-Murray seconded. A voice vote was taken and the minutes were approved unanimously as submitted.

Public Hearing(s); Sitting as the Design Review Commission

None.

Other Business

Sign Design Discussion- Wild Onion Tied House

Chair Chien noted this was an informal discussion of possible signs for the restaurant.

Mr. Michael Kainz from Wild Onion Tied House was present. He was interested in having a vertical, illuminated blade sign on the second floor and was looking for feedback from the commission.

Commissioner Katz suggested locating the sign at the top of the building to avoid impacting architectural features. A short discussion ensued about wall sign regulations versus projecting sign regulations.

Commissioner Heit-Murray suggested a three dimensional projecting sign of an onion in an art deco style. Commissioner Sinadinos said the best location would be above the front door and that the illumination could be contained enough so that it wouldn't impact the residential units above.

Sign Ordinance End of Year Review

Mr. Bruce suggested going through each section of the Sign Ordinance for comments or suggestions. Commissioner Kallish said he had a number of format changes that he suggested during the last review. Mr. Bruce suggested a review on topics first and then discussion on format changes.

Chair Chien noted he would need to leave early from the meeting.

Commissioners suggested:

- Clarifying or simplifying the purpose statement/entire document to make language less “legal” sounding
- Clarifying language on multifamily units
- Adding information to the definitions if signs are prohibited
- Clarifying the definition of grade
- Categorizing the definition section with sign definitions as a separate entry
- Eliminating the legal notice on a pre-variance conference
- Adding language that a large notice be placed in front of the business in the case of a variance hearing
- Clarifying some language in the findings of fact
- Clarifying the language on the time limit on variance requests
- Expanding the section prohibiting lighting around doors and windows
- Clarifying language on illumination
- Adding a diagram of a building that would identify some common terms in the code

Mr. Bruce suggested adding how to amend the sign code. He said at the next meeting he will redline the document for review and commissioners would move onto the organization of the document.

Reports

Mr. Failor noted it was Commissioner Heit-Murray's last meeting. He wished her well. He said the next meeting would be in January as the Stewardship Awards ceremony would be in December.

Adjournment

Commissioner Heit-Murray moved to adjourn. The meeting adjourned at 9 p.m.

Angela Schell,
Recording Secretary