

**Minutes of the Liquor Control Review Board  
Tuesday, July 26, 2016 - 7:30 p.m.  
Village Hall - Room 124**

1. **Call to Order:** Chair Victoria Scaman called the meeting to order at 7:33 p.m.

2. **Roll Call:**

**Present:** Chair Victoria Scaman, Members Jane Miller, Lyn Conniff, Phil Keeku and Ron Orzel

**Absent:** None

**Also Present:** Village Attorney Paul Stephanides; Assistant Village Attorney Rasheda Jackson; and Business Services Manager Loretta Daly

3. **Agenda Approval**

It was moved by Member Orzel and seconded by Member Conniff to approve the Agenda as presented. A voice vote was taken and the motion was approved.

4. **Public Comment**

None.

5. **Approval of Minutes**

It was moved by Member Miller and seconded by Member Conniff to approve the minutes of the Liquor Control Review Board ("LCRB") meeting of May 24, 2016 as presented. A voice vote was taken and the minutes were approved as presented.

6. **New Business**

A. **July 2016 Renewals**

July 2016 annual renewals for liquor licenses were presented. It was moved by Member Keeku and seconded by Member Orzel to approve the annual renewals for July 2016 as presented.

The roll call was as follows:

AYES: Members Miller, Conniff, Keeku and Orzel; Chair Scaman

NAYS: None

The motion was approved.

**7. Old Business:**

**A. Review of liquor license fees and update of liquor license Code provisions**

Member Keeku presented his Excel spreadsheet on liquor license fees comparison of six different communities – Oak Park, Berwyn, Cicero, Evanston, Forest Park and Skokie. Business Services Manager Daly stated that she has not received any complaints about the amount of the Village’s liquor license fees. LCRB members noted their concerns about the fees being a deterrent to new businesses if they are raised in a similar fashion to other comparable communities who have higher fees. Daly stated she will make a list of the different types of businesses within each category and get the number of entities within that category. Chair Scaman suggested looking into the amount of liquor sales generated by licensees and when the last time the fees were updated. She suggested everyone review the chart for the next meeting. Village Attorney Stephanides stated that any amendment to the Village Code regarding the fees would take effect on January 1, 2017.

**8. Administrative Report**

Business Services Manager Daly stated that Classy Events has completed its application but has not proceeded further with the application. Village staff has been informed that Kinderhook is changing hands and the potential new owner will have to come before the LCRB for a new license.

**9. Board Member Comments**

None.

**10. Adjournment**

It was moved by Member Orzel and seconded by Member Miller to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 8:17 p.m.

Respectfully Submitted,

Paul L. Stephanides, Board Liaison and Recording Secretary