

**Approved Minutes – Regular Meeting  
BUILDING CODES ADVISORY COMMISSION  
Held on Thursday, May 21, 2015 at 5:30 p.m.  
In Room 215 of the Oak Park Village Hall**

**ROLL CALL AND CALL TO ORDER**

**PRESENT:** Chair Kelly  
Commissioners Floody, Hamer, Kelly, Liles, Nussbaum, Sabatino and Visteen  
Staff Liaison Witt

**Absent:** None

**Guests:** Frank Pond, Citizen Involvement Commission  
Frank Heitzman

**Public:** Patrick Coyne, Electrical Inspector

**QUORUM:** The meeting was called to order at 5:43 p.m. and a quorum was declared.

**AGENDA**

The commission voted to approve the agenda as written.

**MINUTES**

Minutes from the meeting held on April 16, 2014 were reviewed and approved as written.

**PUBLIC COMMENTS**

There were no public comments.

**NON-AGENDA PUBLIC COMMENTS**

There were no non-agenda public comments.

**REGULAR AGENDA**

The following items were discussed.

**Outsourcing:**

1. Steve Witt indicated that HR Green, Inc. (“HRG”) has been performing plan reviews on a regular basis for several weeks now. Each of the plan reviews letters generated by HRG is being reviewed prior to issuance to the applicant in order to monitor the review comments to ensure they are consistent with comments that our previous reviewers would have brought forth.

2. Steve Witt indicated that he is committed to ensuring a successful relationship with HRG in order to provide as seamless a transition of providing plan review services as possible to our customers.
3. The contract with HRG will be on the Village Board agenda for the June 1 meeting.

IPMC Adoption:

1. Compliance with NEC 2008: Discussion ensued regarding a proposed amendment to section 605.2 that stated "All electrical systems shall be installed and maintained in accordance with NFPA 70." It was noted that since the IRC will govern over the installation of any new equipment or systems, this amendment should not address installation of systems. Regarding maintenance, the commission voted and unanimously approved modifying the language to read as follows: "Existing electrical systems shall be maintained to the same standards as required by the code under which they were originally installed unless the system is altered or there is some known defect or unsafe condition in the system."
2. Light trespass: The need to address light trespass from commercial properties onto adjacent residential properties was discussed. After some discussion on the difficulties of enforcing such restriction it was asked how many such cases has the department dealt with. Steve Witt indicated that he could remember only three such cases in over 11 years. The commission indicated that the low number of complaints received was not worth addressing by an amendment to the code. It was voted on and unanimously approved to drop any proposed amendment related to light trespass.
3. Unsafe conditions: Although Bill Hudson was not present at the meeting; his email response to member Floody's concern over what constitutes an unsafe condition was reviewed and discussed. After some discussion, member Floody withdrew his proposed amendment.

**OTHER BUSINESS**

The next meeting date was noted to be June 18, 2015, 5:30 pm in room 215, Village Hall.

**ADJOURNMENT**

It was moved and seconded to adjourn the meeting. A voice vote was taken and the motion was approved. The meeting adjourned at 6:45 p.m.

By: Stephen Witt  
Staff Liaison,  
Building Codes Advisory Commission