

**Minutes of the Liquor Control Review Board  
Tuesday, January 27, 2015 - 7:30 p.m.  
Village Hall - Room 124**

1. **Call to Order:** Chair Scaman called the meeting to order at 7:31 p.m.

2. **Roll Call:**

**Present:** Chair Victoria Scaman, Members Jane Miller, Sara Spivy, Lyn Conniff

**Absent:** Member Ron Orzel

**Also Present:** Village Attorney Paul Stephanides and Business Services Manager Loretta Daly

3. **Agenda Approval**

It was moved by Member Miller and seconded by Member Spivy to approve the Agenda as presented. A voice vote was taken and the motion was approved.

4. **Public Comment**

There was no public comment.

5. **Approval of Minutes**

It was moved by Chair Miller and seconded by Member Spivy to approve the minutes of the Liquor Control Review Board ("LCRB") meeting of December 16, 2014 as presented. A voice vote was taken and the minutes were approved as presented.

6. **New Business**

**Annual Renewals**

January 2015 annual renewals for liquor licenses were presented. Business Services Manager Daly stated that the licensees on the list have been notified, they have all sent back their applications and submitted their insurance and all have been checked for payment of the Village's liquor taxes. Daly also stated that DTOP would have to get a special license for its annual wine festival it has every year. It was moved by Member Spivy and seconded by Member Miller to approve the annual renewals for January 2015 as presented.

The roll call was as follows:

AYES: Commissioners Miller, Spivy and Conniff; Chair Scaman

NAYS: None

The motion was approved.

**7. Old Business**

**A. Discussion of proposed amendments to Chapter 3 (“Alcoholic Liquor Dealers”), Article 4 (“Term and Classification”) of the Oak Park Village Code to create a new Craft Brew Lounge Liquor License Classification .**

Village Attorney Stephanides stated that he prepared an ordinance pursuant to the discussion at the December 16, 2014 LCRB meeting regarding a craft brew lounge liquor license classification. The ordinance contains language requiring 1,000 square feet minimum and its primary business will be a craft beer lounge with only craft beer sales for onsite consumption. The lounge area may only set a maximum of ten persons and the licensed premises must be a minimum of 1,000 square feet and a maximum of 2,000 square feet. The lounge area shall consist of no more than 50% of the licensed premises. The ordinance also provides that the hours of business are 12:00 p.m. to 10:00 p.m., Sunday through Wednesday, and 12:00 p.m. to 11:00 p.m., Thursday through Saturday. All individuals who are involved in the service or sales of craft beer must be BASSET trained. No person under the age of 21 shall be allowed on the licensed premises unless accompanied by a parent or guardian over the age of 21. Village Attorney Stephanides stated that the ordinance also grants the authority for the Liquor Commissioner to issue the license upon all application requirements being met.

Chair Scaman when the LCRB recommends approval of an ordinance change to allow for an additional liquor license, the ordinance allows for one more liquor license to be issued. Member Spivy suggested the ordinance contain language requiring signage that provides that patrons must be 21 years of age unless accompanied by a parent or guardian over the age of 21. The LCRB was in agreement with this language and also recommended that the ordinance contain language that patrons be allowed to bring their own food onto the premises.

The Plan Commission has unanimously recommended a text amendment to allow craft brew lounges as special uses in the Village’s business and commercial zoning districts. The Plan Commission also recommended approval of a special use permit for the Beer Shop to operate at 1026 North Boulevard. The Plan Commission’s recommendation and the LCRB’s recommendation on the ordinance before it will be presented to the Village Board at its February 17, 2015 meeting.

It was moved by Member Miller and seconded by Member Spivy to recommend to the Village Board adoption of an ordinance amending Chapter 3 (“Alcohol Liquor Dealers”), Article 4 (“Term and Classification”) of the Oak Park Village Code to create a new Craft Brew Lounge Liquor Licensee Classification.

The roll call was a follows:

AYES: Commissioners Miller, Spivy and Conniff; Chair Scaman

NAYS: None

The motion was approved.

**B. Application of “The Beer Shop” for a Craft Brew Lounge Liquor License at 1026 North Boulevard**

The LCRB reviewed the application of The Beer Shop for a liquor license at 1026 North Boulevard pursuant to the proposed new D-16 classification. Village Attorney Stephanides stated that he spoke Deputy Police Chief Tony Ambrose on the application and that the Police Department had reviewed the floor plan and was fine with it. Chair Scaman thanked the LCRB for its in-depth consideration of the application and the accompanying ordinance creating the proposed new D-16 classification.

It was moved by Member Miller and seconded by Member Spivy to recommend to the Village Board that The Beer Shop at be granted a D-16 liquor license classification for the premises at 1026 North Boulevard.

The roll call was a follows:

AYES: Commissioners Miller, Spivy and Conniff; Chair Scaman

NAYS: None

The motion was approved.

**8. Administrative Report**

Business Services Manager Daly stated that she conducted research on the liquor license code provisions for LaGrange, Evanston, Forest Park and Naperville to determine what regulations they have in place regarding a classification for bars/taverns. For the most part, with the exception of Naperville, these communities do not have a bar/tavern classification and they require food to be served as part of their classifications.

Chair Scaman would like Berwyn added to the list of communities to review as there are several bars on Roosevelt Road. The LCRB discussed what information will be sought pursuant to a survey of current restaurant owners in the Village.

Chair Scaman stated that the LCRB should interview John Williams, Director of Youth Services for Oak Park Township, and Village Police Department personnel. The LCRB should also survey restaurant and business owners and the community at large. It was also discussed that a review be conducted of Police Department data related to DUIs, complaints concerning Village restaurants that currently maintain Village liquor licenses, and overall alcoholic liquor related crimes and noise complaints.

The LCRB also discussed the process for complaints regarding current Village liquor license holders. Village Attorney Stephanides stated that there are two laws that apply directly with complaints – one provided by state statute and the other set forth in the Village Code. He stated a memorandum will be provided on the subject to the LCRB.

**9. Board Member Comments**

Chairman Scaman stated that the next meeting is scheduled for February 24, 2015. Member Spivy brought up an ad she found in the *Wednesday Journal* regarding Careful Peach selling gin and she observed gin being offered for sale at Careful Peach. Village Attorney Stephanides stated that he will inform the Careful Peach and that they cannot sell alcohol liquors other than the approved wine and liqueurs. Business Manager Daly.

**10. Adjournment**

It was moved by Member Miller and seconded by Member Conniff to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 8:36 p.m.

Respectfully Submitted,

Paul L. Stephanides, Board Liaison and Recording Secretary