

**Record of Meeting**  
**Citizen Involvement Commission**  
**Wednesday, March 5, 2014 - 7:00pm**  
**Village Hall - Room 101**

Present: Commissioners Kristen Hollinden, Brian Holt, Ed Schmitt and Sally Wallace;  
Chair Jim Kelly; Village Clerk Teresa Powell

Absent: Commissioners Dawn Hendon, Charlene Jones-Foster and Jassen Strokosch

Also Present: Mina Gerall

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the March 5, 2014 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the February 5, 2014 minutes as written. Motion approved.

Prospects Interviews

Katie Seitelman was interviewed by the commission.

Discussion and Voting on New Applicants

After a brief discussion, it was moved and seconded to recommended the following appointment pending confirmation of their interest:

Katie Seitelman: Public Art Advisory Commission or Community Relations Commission

A voice vote was taken and the motion was approved.

Reports

Administrative Report

Village Clerk Powell discussed other new applicants. She asked that the commissioners contact Deputy Clerk MaryAnn Schoenneman tomorrow regarding any reappointments for March 17. Regarding the Community Design Commission, Village Clerk Powell reported that Development Customer Service Director Tammie Grossman will be reviewing all commissions under her jurisdiction in terms of size, etc.; the CIC will be informed of any changes.

### Marketing Subcommittee Report

Commissioner Hollinden is still aggressively promoting the Farmers' Market Commission. She spoke about Chair Kelly's attendance at the Sugar Beet Co-op event and his speech regarding volunteering for the Farmers' Market.

### Old Business

#### Pending Appointment Recommendations

Chair Kelly stated that there are several candidates in the process of trying to attend meetings. He spoke about his follow up with Burt Caradine; he is still looking at CDCAC and Transportation. He will follow up with Dan Moroney regarding his interest in the Historic Preservation Commission and Zoning Board of Appeals; he has not attended meetings as of yet. Chair Kelly has not heard back from Eddie Barajas, who was interviewed in January. Adam Gill's commissions of choice did not meet in February so he has yet to attend one of their meetings. Mark Gartland was recommended for appointment to the Plan Commission and Village Clerk Powell noted that will go forward on March 17. Maureen O'Brien is interested in Community Relations and Farmers' Market but has been unable to attend any of their meetings. Don McLean's appointment to the Historic Preservation Commission will go forward on April 7.

Chair Kelly discussed the turnover in the Farmers' Market Commission, including that of the chair. Possible replacement chairs were discussed. Village Clerk Powell added that the chair of the CDCAC has resigned as well; she has recommended several possible replacements. Possible new chairs for Farmers' Market was discussed.

Commissioner Wallace raised the subject of the number of members on the Community Design Commission. Village Clerk Powell stated that all commissions will be under review, as one of the trustees asked why there were so many commissions during a recent Board Meeting.

#### Review and Approval of the CIC Internal Procedures Manual

There were no comments. It was moved and seconded to approve the CIC Procedures Manual.

The roll call on the vote was as follows:

AYES: Commissioners Hollinden, Holt, Schmitt and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Hendon, Jones-Foster and Strokosch

The motion was approved.

#### Review and Approval of Request for Nominations for Outstanding Chair, Commission and Commissioner

Chair Kelly would like these to be submitted by March 31 for review at the April CIC meeting. They will be forwarded to the CIC as they come in to the Clerk's Office. There was no objection to the language in the document. It was moved and seconded to approve the Request for Nominations for Outstanding Chair, Commission and Commissioner. A voice vote was taken and the motion was approved.

### New Business

Village Clerk Powell announced that the Board will be meeting on April 7 but not again until May. There was a discussion regarding the Farmers' Market Commission. Chair Kelly noted that he took over the liaison role from Commissioner Holt.

Chair Kelly spoke about the task force addressing the I-290 expansion.

Mina Gerall, potential volunteer candidate, spoke about herself. Chair Kelly noted which commissions had vacancies and briefly described them.

### Commission Input

There was a discussion regarding the Building Codes Advisory Commission and several continuing expired terms. Chair Kelly spoke about Chair Jim Gilchrist's one-year reappointment scheduled for March 17. Commissioner Hollinden noted that a member of the Arts Council is needed for replacement of a retiring PAAC member.

### Adjournment

It was moved and seconded to adjourn. Meeting adjourned at 8:28 p.m.

Respectfully submitted,

MaryAnn Schoenneman  
Recording Secretary