FARMERS' MARKET COMMISSION

Ordinance Proposal

Meeting Minutes

Tuesday Dec 20, 2022

Emergency Zoom meeting

Commissioners Present: Myndi DeVore, Julia Knier (Chair), Jill Stewart Dina Ross, Kristina Becvar, Tom Newman

Commissioners Excused: Jessica Green, Liz Stolfa,

Staff Liaisons Present: Erica Helms, Sara Semelka, Dr. Chapple

**Call to order.** Chair Knier called the meeting 12:04pm

**Agenda approval** A quorum was received motion to approve agenda. Commissioner Newman first to approve the agenda and Commissioner Devore second. Roll Call unanamous approval of agenda.

**Public comment.** No public comments were submitted for this meeting.

**Ordinance update:**

Erica Helms presented slides regarding ordinance in 2018. A proposal was created to increase space rental fees. Currently the space rental fee is $260 reflecting a $10 increase prior to year 2018. Erica Helms and Sara Semelka are proposing increase in application fees and space rental according to 2023 market fees.

Chair Knier and Commissioner Newman compared our fees to other markets to establish a gage of how it could effect vendors. Per thhe Board of Trustees, it is confirmed for the space rental fees to stay included in the ordinance. Based upon inflation and other markets it shows Oak Park Farmer’s Market is still below the floor market price. At this rate, Oak Park will always be at a deficit losing money when the cost of items have increased.

Chair Knier proposed maybe a 10% increase. Commissioner Ross proposed maybe $300 minimum is a good start for the increase and feasible for vendors to easily pay. Commissioner Stewart explains the commissioner board will need a well explained answer regarding the fee increase.

Sara Semelka and Erica Helms has proposed to increase the rental space currently at $130 per space with a minimum of 2 spaces totaling $260 to $150 per space with a 2 space minimum totaling $300 to be fair and affordable for all.

Motion from Commissioner Newman to move to order for vendor increase Commissioner Devore second. Unanamious approval for space rental fee increasing to $150.00 per space.

Chair Knier and Commisioner Newman request to increase the application fee for new vendors and not affect existing vendors.

Motion moved to have a $100 fee for new vendor application, upon acceptance the application fee is applied towards your seasonal fee, and is non-refundable if not approved.

Unanamious approval for application fee increase.

Commissioner Newman feels the fee increase is balanced out due to Farmer’s Market manager will move to full time instead of part time and year-round instead of part time.

**Adjourn.** Chair Knier adjourned the meeting at 12:42pm.