

Record of Regular Meeting
Citizen Involvement Commission (CIC)
Wednesday, April 3, 2019, 7:00 p.m.
Village Hall, room 101

I. **Call to Order**

Chair Troelstrup called the meeting to order at 7:01 p.m.

II. **Roll Call**

Present: Commissioners Robbie Erickson, Curtis Lott, Sandra Novack-Gottshall, Frank Pond, Emily Masalski, Erika Washington, and Chair John Troelstrup

Absent: Commissioners Natalie Coon and Conrad Terry

Also present: Village Clerk Vicki Scaman

III. **Approval of Agenda**

It was moved by Commissioner Novack-Gotshall and seconded by Commissioner Lott to approve the agenda for April 3, 2019. A voice vote was taken and the motion was approved.

IV. **Approval of Minutes**

It was moved by Commissioner Lott and seconded by Commissioner Pond to approve the minutes from February 6, 2019. A voice vote was taken and the motion was approved.

V. **Public Comment**

There was none.

VI. **Applicant Interviews**

- **Carl Urness, Civic Information Systems Commission (CISC)**
Carl has a Master's in Public Administration from Indiana University and works as a technology consultant. He likes to be involved in his community and feels CISC would be a good match for him.
- **Crystal Hodges, Environment & Energy Commission (EEC)**
Crystal is an artist very interested in sustainability. She is looking into what she can do to make her home more sustainable and feels her research would be beneficial to others and that EEC might be a good place to share this information.
- **Mari Davis, Disability Access Commission (DAC)**
Mari is a nurse with a medical disability. She feels her experience as a nurse and a person with a disability would be beneficial to the commission. She is passionate in the work that the DAC can do with the Aging in Place Commission.

- **Ron Burke, Transportation Commission**

Mr. Burke expressed interest in both the Plan Commission and Transportation Commission. His professional career has involved advocating and planning for environment concerns and village walkability and bike plans. He would like to share his vast experience with his own community now that he has more time.

- **Yoko Terretta, Community Relations Commission**

Yoko will interview at a future meeting.

VII. Reports

Clerk Scaman introduced guests observing the meeting; Christina Waters and Diane Stanke. Christina and Diane are participating in a program, Leadership Lab. Leadership Lab is a partnership between OPRF Community Foundation and Dominican University to offer a class designed to train members of the community to participate in philanthropy. Members of the class choose a project to give back to the community. Christina and Diane are working with a team that has chosen “civic engagement”. They would like to partner with CIC in identifying ways that members of the community can participate in “civic engagement”. Erika and Emily will connect with Christina and Diane to see how they can partner, and potentially members of the Community Relations Commission, as well as other members of CIC.

- **Vacancy Report**

Clerk Scaman updated members of the Citizen Involvement Commission on appointments that have moved forward and remaining vacancies. Clerk Scaman emphasized the need to recruit applicants of color to serve on the Citizen Police Oversight Commission. Clerk Scaman updated members of CIC on the introductory scattered terms that were given to members of the newest commission “Aging in Place” (AIP), and how that design may mean they need to recruit new members. It would be ideal to recruit a LatinX volunteer to AIP. The staff liaison for Environment & Energy Commission has expressed the desire to fill upcoming vacancies with applicants of color.

- **Commission Liaison Reports**

Commissioner Lott reported out on the last Transportation Commission meeting (TC). Members of the TC were discussing timing of lights and the technology that allows them to study how long a light should be and any need for updates.

Commissioner Pond reported out on the last Farmers Market Commission meeting (FM). Mr. Pond shared that three of the four new members were present. He provided an update on sales, signage for vendors, soliciting for vendors for “go green” days, sustainability challenges, planning for an apple education event, and spread awareness of the farmers market.

- **Work Plan Study Session updates**

Clerk Scaman introduced the current data from the Demographic Survey.

- Volunteer Recruitment – Erika Washington provided insight into ways that CIC can appeal to a more diverse population through revising messaging that assist potential volunteers in visualizing how they could fit in.
Christina Waters highlighted how CIC can utilize social media more and be more visible.

VIII. New Business

- **Applicant Discussion**

After discussion, Commissioner Pond moved to recommend the applicants for appointment to the commissions for which they applied. The motion included checking with Mari Davis to confirm her stronger interest is with the Disability Access Commission rather than the Aging in Place Commission. Members of the Commission determined Mr. Burke's experience would be best utilized on the Transportation Commission. The motion was seconded by Commissioner Washington. A voice vote was taken and the motion was approved.

IX. Adjourn

Commissioner Masalski moved to adjourn. Commissioner Novack-Gottshall seconded the motion. A voice vote was taken and the motion was approved. Chair Troelstrup adjourned the meeting at 8:35 p.m.

Respectfully submitted,
Village Clerk Vicki Scaman