



**Position Vacancy Notification
Summer 2019
Seasonal Student Employment Opportunity
Salary \$12.50 per hour**

The VILLAGE OF OAK PARK has openings for the 2019 Summer Seasonal Student Employment. Opportunities are in the Engineering Division (1), Water and Sewer Division (2), Street Services Division (2), Fleet Services Division (2) and Forestry Division (2).

In general, the work in the Engineering Division consists of sidewalk inspection, data collection and entry, and other engineering related work. Water & Sewer Division, Street Services Division and Forestry Division work consists of heavy manual labor and a variety of semi-skilled construction and maintenance tasks. One Forestry position consists of assisting professional Forestry staff with projects and contractor oversight. Work includes inspection of completed work, data entry of maintenance activities, tracking of removals and data collection. Fleet Services work consists of picking up parts and equipment, cleaning vehicles and assisting Fleet Services employees with their daily tasks, perform inventory of the Parts Department other miscellaneous duties in the Fleet repair shop.

Interested and qualified applicants must be at least 18 years old and complete a separate Village of Oak Park application form for each position. Completed applications must be returned to the Human Resources Department, Village Hall, 123 Madison Street, Oak Park, Illinois 60302, or emailed to hr@oak-park.us. Applications may be obtained at www.oak-park.us. A resume and letter may be submitted with a completed application. **Applicants are required to be actively enrolled in a post-secondary academic program.** All job offers are contingent upon successful completion of the pre-employment physical that will include a drug and alcohol screening and a background investigation.

All positions have various starting dates May through August with a maximum of 500 hours.

A valid driver license is required for all positions. Steel toed boots are also required.

Positions are open until filled

The Village of Oak Park is an Equal Employment Opportunity Employer