



# Cottage Food Operation Registration

The Village of Oak Park  
Department of Public Health  
123 Madison St.  
Oak Park, IL 60302

708.358.5480  
708.358.5115 fax  
health@oak-park.us  
www.oak-park.us

Section 20-3-13 of the Village Ordinance requires that cottage food operations operating in Oak Park register with the Village annually and pay a \$25 annual registration fee. Please submit this completed form and payment to the address listed on the bottom of page 2.

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Name of Business

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Owner Name(s)

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Business Phone

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Cell Phone

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E-mail Address

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Street Address where food is prepared

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City

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State

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ZIP Code

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Mailing street address (if different from above)

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City

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State

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ZIP Code

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## ILLINOIS STATE FOOD SERVICE SANITATION MANAGER CERTIFICATION (Required by Cottage Food Act)

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Name

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Certificate Number

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Expiration Date

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Name

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Certificate Number

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Expiration Date

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Name

---

Certificate Number

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Expiration Date

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### The Food Handling Regulation Enforcement Act, 410 ILCS 625 requires that a Cottage Food Operation meets the following requirements:

1. Food can only be sold at a farmers' market. Farmers' Market is defined as a "common facility or area where farmers gather to sell a variety of fresh fruits and vegetables and other locally produced farm and food products, directly to consumers."
2. Cottage foods cannot be sold to restaurants, food stores, over the internet, by mail order, to distributors or wholesalers.
3. The food packaging must conform to the labeling requirements of the Illinois Food, Drug and Cosmetic Act and must include the following information other label of each product:
  - a. The name and address of the cottage food operation;
  - b. The common or usual name of the food product;
  - c. All ingredients of the food product, including any colors, artificial flavors and preservatives listed in descending order by predominance of weight shown with common or usual names;
  - d. The following phrase: "This product was produced in a home kitchen not subject to public health inspection that may also process common food allergens.";
  - e. The date the product was processed; and
  - f. Allergen labeling as specified in federal labeling requirements.

4. At the point of sale a placard must be displayed in a prominent location that states the following: "This product was produced in a home kitchen not subject to public health inspection that may also process common food allergens."

5. A cottage food operation may produce homemade food and drink with the exception of food items listed under Section 4 Cottage Food Operation of the Food Handling Regulation Enforcement Act.

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**OWNER'S STATEMENT**

I agree to comply with the requirements of the Food Handling Enforcement Act, 410 ILCS 625 and the Sanitary Food Preparation Act, 410 ILCS 650. In addition, I agree to grant access to the Village of Oak Park Health Department to conduct an inspection of my cottage food operation's primary domestic residence in the event of a consumer complaint or food borne illness outbreak.

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Signature(s) of Owner(s)

Date

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Signature(s) of Owner(s)

Date

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**Submit application and \$25 payment (payable to "Village of Oak Park") to:**

Village of Oak Park  
Business Services Division  
123 Madison Street  
Oak Park, IL 60302