



Restoration Deposit Refund Request Form

The Village of Oak Park
201 South Blvd
Oak Park, Illinois 60302-4272
www.oak-park.us

708.358.5700
Fax 708.358.5711
TTY 708.383.0048
publicworks@oak-park.us

Engineering Department

**Required Field*

*Job Address

*Date Requested

*Right-of-Way Opening Permit Number

*Name of company who paid for the restoration deposit

*Amount of refund request

*Address where refund should be mailed

*Requester's Phone

*City

*State

*Zip

Requester's Fax

Requester's Email

*Printed Name of Requester

*Requester's Job Position

*Signature of Requester

List the quantity of each type of Opening for which you are requesting a refund (* at least one must be filled in)									
<input type="checkbox"/>	Street/Alley Opening	<input type="checkbox"/>	Parkway Opening	<input type="checkbox"/>	Sidewalk Opening	<input type="checkbox"/>	Driveway Opening	<input type="checkbox"/>	Curb Opening
Quantity		Quantity		Quantity		Quantity		Quantity	

You should assure your receipt matches the deposit(s) for which you are requesting a refund, or processing will be delayed.

To request your restoration deposit refund, please send this form along with a copy your receipt to:

The Village of Oak Park
Engineering Department
201 South Blvd
Oak Park, IL 60302
Fax: 708.358.5711

Upon receipt of this completed request form, the following process will take place:

1. An inspection of the Openings will be done by the Engineering Department.
2. If restorations meet the Village of Oak Park standards, your request will be processed. Allow 2 to 4 weeks to receive your check.
3. If restorations do not meet the Village of Oak Park standards, you will be notified of the deficiency. You will need to submit this form again after the deficiencies have been corrected.

Restoration deposit refunds will only be returned to the company who applied for the permit--no exceptions. Only properly insured contractors will be allowed to submit an application to make an Opening in the public Right-of-Way. For information on Village of Oak Park Right-of-Way restoration standards, contact the Engineering Department.