



The Village of Oak Park
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Addendum

Addendum Number:	5
Addendum Date:	July 28, 2026
Project Name:	Envision Comprehensive Plan Revision/Update
Project Number:	
Prepared By:	Mike Bruce, Planning & Urban Design Manager
To:	All RFP Recipients

This addendum does not amend the original RFP.

Proposers must acknowledge receipt of any and all addenda as required by the General Requirements of the RFP and in Section 4 of this document. The acknowledgement page should be signed and included in the proposal document.

All requirements of the Contract Documents remain unchanged.

Part 1 – Amendments to the RFP

1. None

Part 2 – Attachments

1. None

Part 3 – Questions & Answers

1. Is there an existing Performance Measure Matrix the Village uses for planning efforts, or would that be a deliverable of this process?

ANSWER: A Performance Measures Matrix should be a deliverable of the process. The Performance Measures Matrix guides our new plan by tracking the accomplishments from the 2014 Comprehensive Plan. The Village has a performance measures matrix completed in 2019 by University Students, which can be made available.

2. Is the “breakout page [...] devoted to the Performance Measure Matrix and process” referenced in VI.5. Fee Structure different from or the same as the “separate timeline associated with the Performance Measure process” referenced in VI.6. Timeline?

ANSWER: Both references are to the same Performance Measure Matrix and process.

3. Are subconsultants required to complete the forms in Sections VII through IX or only the prime consultant?

ANSWER: Only the prime consultant is expected to complete the forms in Section VII through IX.

4. Page 8 of the RFP notes that additional information (ex: detailed scope, key personnel resumes, etc.) may be requested of some respondents. Is it okay to include such information as long as it fits within the page limit?

ANSWER: Yes

5. The current Comprehensive Plan places significant emphasis on housing diversity, affordability, and transit-oriented residential development. Does the Village anticipate that the updated Plan will include a comprehensive housing market and needs assessment to inform future housing policy and land use recommendations, or is a higher-level update envisioned?

ANSWER: Yes, a comprehensive housing market and needs assessment to inform future housing and land use recommendations should be anticipated. Missing Middle Housing Initiatives and other Village initiatives may help support this item.

6. Since adoption of the current Plan, have there been specific residential, mixed-use, or commercial development trends—or redevelopment opportunities—that the Village considers particularly important for the update to evaluate?

ANSWER: There have been mixed-use developments along Madison Street. The Village has not seen much residential activity. Missing Middle Housing Initiatives may impact residential trends.

7. To what extent does the Village expect the Comprehensive Plan's land use, housing, and economic development recommendations to be supported by market analysis and development feasibility, as opposed to serving primarily as long-range policy guidance?

ANSWER: The Village expects the Comprehensive Plan recommendations to serve as long-range policy guidance. No submarket plans are anticipated. Again, Missing Middle Housing Initiatives and other Village initiatives may help support this item.

8. Can you provide an expected budget range for the Comprehensive Plan? This will help us develop a scope that is in line with Village expectations.

ANSWER: The budget for the comprehensive plan revision/update is \$200,000.

Part 4 – Acknowledgement

I acknowledge the receipt of this addendum for the referenced project by signing the acknowledgement and returning it with the proposal. This acknowledgement must be signed and included with proposal.

Addendum Number:	
Date:	
Name:	
Signature:	
Company:	

End of Addendum