VILLAGE OF OAK PARK

BID NO.:	**26IT-0006 Information Technology**
PROJECTNAME:	**Computer Equipment**
DATE ISSUED:	**October 26, 2026**

REQUEST FOR PRICING

Submission Instructions

- **Bid Due Date & Time:**

On or before 4:00 PM Central Time, **Monday, November 9, 2026**

- **Submission Method:**

Responses must be emailed in **PDF format** to: **itrfp@oak-park.us**

- **Late Bids:**

Bids received **after the specified time will not be accepted.**

- **Authorization:**

Bids must be signed by a representative **authorized to enter into agreements** on behalf of the company.

- **Pricing Validity:**

All pricing must remain valid for **60 days** from the bid due date.

Bidders must submit a **detailed proposed specification sheet** and their **quote using the form included** in this Request for Pricing.

The Village of Oak Park is soliciting bids for the following Computer Equipment:

1. Getac Rugged Tablet

Manufacturer: Getac
Description: G140 Rugged Tablet – Minimum specifications: 16GB RAM, 512GB SSD, Full HD IPS touchscreen, 1D/2D barcode reader, Wi-Fi, Bluetooth, Windows 11 Pro 64-bit, hard-tip stylus, and 3-year bumper-to-bumper (B2B) warranty.
Part Number: G140
Quantity: 10

2. Docking Station

Manufacturer: Havis
Description: Docking station compatible with Getac G140 Rugged Tablet, without power supply kit.
Part Number: DS-GTC-1801
Quantity: 10

3. Keyboard

Manufacturer: TG3
Description: 83-key rubber USB keyboard with integrated touchpad, backlighting, and coiled USB cord.
Part Number: KBA-BLTXR-UCNNR-US
Quantity: 11

Additional Bid Information

- **Pricing:**
  Pricing must remain valid for **60 days** from the bid due date.
- **Award and Agreement:**
  Upon approval by the **Village Board**, the award will be made to the successful Bidder. A **Purchase Order** will be issued not to exceed the quoted price, and the Bidder will be required to **enter into an agreement** with the Village.
- **Tax Exemption:**
  As a municipal entity, the **Village of Oak Park is exempt from Federal Excise Tax and Illinois Retailers' Occupational Tax.** These taxes must be **excluded from all bid pricing.**
- **Award Basis:**
  The bid may be awarded, **in whole or in part**, to the responsible Bidder(s) whose bid(s), conforming to this Request, will be **most advantageous to the Village — price and other factors considered.**
- **Right of Rejection:**
  The **Village reserves the right to accept or reject any and all bids**, to waive technicalities, or to accept any single item of any bid.
- **Questions:**
  All questions regarding this Request must be submitted via email to: itrfp@oak-park.us
- **Product Condition and Delivery:**
  All equipment must be **new**, in **original factory packaging**, and include all applicable **warranties.**
  Delivery must occur within **45 days of bid award** to:
  Village Hall, 123 Madison St., Oak Park, IL 60302
  (*Note: There is no loading dock and limited parking at Village Hall.*)

FOIA Requirements

By submitting a bid or otherwise responding in any way to this request for bids, the bidder acknowledges the following: 1. This public body is subject to the Freedom of Information Act, 5 ILCS 140/1, et seq. ("FOIA"), and any and all information submitted by the bidder to this public body is subject to disclosure to third parties in accordance with FOIA. 2. If the bidder intends for the public body to withhold the bidder's trade secrets, commercial information, or financial information from disclosure to a third party in response to a FOIA request, the bidder must include with its bid submittal a written notification specifically identifying such information, along with a statement that disclosure of such information will cause competitive harm to the bidder, as provided by FOIA Section 7(1)(g), 5 ILCS 140/7(1)(g). Any content not so marked by the bidder at the time of bid submittal will be presumed to be open to public inspection. The bidder may be required to substantiate the basis for its claims at a later time. 3. Notwithstanding timely notice received from a bidder in accordance with Section 7(1)(g), the public body reserves the right, in its sole discretion and subject only to applicable law, to withhold or release the subject information in response to a FOIA request.

Dell Storage Array

For the Village of Oak Park

Item	Qty.	Cost ea.	Cost Sub-Total
Getac G140 Rugged Tablet – Minimum specifications: 16GB RAM, 512GB SSD, Full HD IPS touchscreen, 1D/2D barcode reader, Wi-Fi, Bluetooth, Windows 11 Pro 64-bit, hard-tip stylus, and 3-year bumper-to-bumper (B2B) warranty.	10	$	$
Havis Docking station compatible with Getac G140 Rugged Tablet, without power supply kit. (Part number: DS-GTC-1801)	10	$	$
TG3 83-key rubber USB keyboard with integrated touchpad, backlighting, and coiled USB cord. (Part number: KBA-BLTXR-UCNNR-US)	11	$	$
		Shipping	$
		Total	$

PURCHASE PRICE AGREEMENT

THIS PURCHASE PRICE AGREEMENT ("Agreement") is entered onto on the_____day of _____, 2026, by and between the Village of Oak Park ("Village"), an Illinois home rule municipal corporation, 123 Madison Street, Oak Park, Illinois 60302 and _____, a _____, _____("Contractor").

1. Price

Contractor is a supplier of_____("Materials"). Contractor has provided the Village with a 2026 price for its Materials as set forth in its Proposal dated_____, _____, attached hereto and incorporated herein by reference. The Village accepts the price set forth in the attachment and agrees to purchase from Contractor such Materials as it finds necessary at the price set forth in the attachment. This Agreement does not commit the Village to purchase any specific quantity of Materials. The total amount of Materials to be purchased pursuant to this Agreement shall not exceed $_____.

2. Tax Exempt

The Village, as a local governmental entity, is exempt from the payment of State of Illinois sales tax or retailer's occupation taxes. The Village's tax exempt number is E9998-1823-06. Contractor agrees that its invoices will not include any amount for such sales taxes or retailer's occupation taxes.

3. Payment

The Village will pay all undisputed portions of invoices within 30 days of approval as provided in the Local Government Prompt Payment Act, 50 ILCS 505/4. The maximum interest rate for any payment not made within thirty (30) days of approval is 1% per month.

4. Term of Agreement

This Agreement is valid for purchases through_____,_____.

5. Governing Law and Venue

This Agreement is governed by the laws of the State of Illinois without regard to conflicts of law principals. Any action brought to enforce this Agreement must be brought in the state and/or federal courts located in Cook County, Illinois.

6. Dispute Resolution

The Village does not agree to the mandatory arbitration of any dispute. In the event any action is brought to enforce this Agreement or to collect any unpaid amount from the Village, each party hereto shall bear the responsibility of paying its own attorney's fees and costs.

7. Binding Authority

The individuals executing this Agreement on behalf of the Parties represent that they have the legal power, right and actual authority to bind their respective party to the terms and conditions of this Agreement.

THE PARTIES TO THIS AGREEMENT by their signatures acknowledge they have read and understand this Agreement and intend to be bound by its terms.

VILLAGE OF OAK PARK

_____

Kevin Jackson
Village Manager

Dated: _____, 2026.

_____

Print Name: _____

Title: _____

Dated: _____, 2026.

ATTEST

_____

By:
Its:

Date: _____, _____