



The Village of Oak Park  
Village Hall  
123 Madison Street  
Oak Park, Illinois 60302-4272

P: 708.383.6400  
F: 708.383.9584  
[www.oak-park.us](http://www.oak-park.us)  
[village@oak-park.us](mailto:village@oak-park.us)

# Addendum

Addendum Number:	1
Addendum Date:	June 20, 2025
Project Name:	Zoning Ordinance – Missing Middle Housing
Project Number:	N/A.
Prepared By:	Craig Failor
To:	All RFP Recipients

This addendum does not amend the original RFP.

Proposers must acknowledge receipt of any and all addenda as required by the General Requirements of the RFP and in Section 4 of this document. The acknowledgement page should be signed and included in the proposal document.

All requirements of the Contract Documents remain unchanged.

## Part 1 – Amendments to the RFP - None

## Part 2 – Attachments - None

## Part 3 – Questions & Answers

- Section II of the RFP notes that the Village authorized \$200,000 in FY25 to implement the Strategic Vision for Housing Plan. Can we assume that this is the budget for the Zoning Ordinance Update project or will that budget be used for other projects as well? Answer: Yes, the project budget is up to \$200,000.
- Section IV of the RFP highlights the six major engagement objectives. In general, what level of community engagement is necessary to educate residents and stakeholders around these objectives and break down potential misconceptions around greater housing choice? Answer: Education will be key in this project. This will be a new concept for Oak Park as a whole and will need to be explained and demonstrated well, by using other communities as examples. The Consultant will need to provide the participants a good understanding of the positive and possible adverse impacts, perceived or real.
- Section V of the RFP discusses the role of either a project Steering Committee or the Plan Commission. How is the Village determining which entity will serve in this advisory role? This decision could have an impact on the type and overall quantity of meetings. Answer: True, but we want the Consultant to weigh in on this decision. What do you recommend. The Village is open to either scenario.
- What is the Performance Measure Matrix identified in Section VI? Answer: This is relative to the Fee Structure. The fee breakdown should be based on the sections of anticipated project steps.
- The RFP doesn't make reference to it, but what level of bilingual or multilingual engagement materials and interpretation services does the Village expect for this initiative? Answer: The Village would appreciate information provided for public communication to be bilingual / multilingual.

## Part 4 – Acknowledgement

I acknowledge the receipt of this addendum for the referenced project by signing the acknowledgement and returning it with the proposal. This acknowledgement must be signed and included with proposal.

Addendum Number:	
Date:	
Name:	
Signature:	
Company:	

End of Addendum