



Agenda

Civic Information Systems Commission

September 18, 2025

7 to 9 p.m.

Village Hall – Room 102

1. Call to Order

- a. Meeting called to order at approximately 7:02 p.m. Quorum present.

2. Roll Call

- a. Commissioners Present: Chair Newton; Roskopf; Ptacek; Vanderberg.
- b. Commissioners Absent: Peterson.
- c. Also Present: Information Technology (IT) Director Alvin Nepomuceno.
- d. Absent: Trustee Wesley; Communications Director Dan Yopchick; Civic Information Commission (CIC) Liaison Elling.

3. Agenda Approval

- a. Motion to approve the agenda made and seconded. Approved by unanimous show of hands.

4. Review/Approval of Minutes

- a. August 14, 2025
 - Motion to approve the August 14 minutes made by Ptacek, seconded by Roskopf. Approved by unanimous show of hands.

5. Public Comment

- a. No public comment received or presented at the meeting.

6. Chair Report

- a. New Commissioner update

- several candidates remain in the pipeline, with an emphasis on bringing new/younger voices and widening outreach beyond Facebook/Instagram.

- b. September Chair Commission Meeting

- If the meeting is held on the 29th, Commissioner Vanderberg will attend in the Chair's place. If the meeting is held on the 30th, the Chair will attend.

- c. General Updates

- Chair thanked Vanderberg for facilitating the prior month and summarized recent conversations with Board leadership about clarifying CISC's strategic advisory role. Accomplishment noted on the cable provider agreement. Appreciation was given to Ptacek for helpful inserts in putting together a document for the Village to leverage in terms of cameras recording people in the community.

- d. Action Items:

If you require assistance to participate in any Village program or activity, contact the ADA Coordinator at 708.358.5430 or email ADACoordinator@oak-park.us at least 48 hours before the scheduled meeting.

- Chair to continue outreach to prospective commissioners.
- Commissioners to share recruitment leads and outreach ideas.
- Confirm the scheduled date of the September Chair Commission Meeting and determine whether Commissioner Vanderberg (if on the 29th) or the Chair (if on the 30th) will attend.

7. New Business

- a. Board Liaison Updates
 - No updates reported.
- b. Staff Updates
 - No additional staff updates beyond participation in discussion.
- c. CIC Liaison Updates
 - CIC Liaison absent; no report.

8. Old Business

- a. Work Plan review
 - Website & Digital Platforms: continue advisory role.
 - Open Data: rename project; continue advocacy for downloadable machine-readable datasets.
 - Smart City vs. Technology Plan: leave placeholder, may reframe/rebrand.
 - Broadband Services: maintain monitoring/awareness.
 - Police Radio Transparency: reaffirm interest.
 - Village Operations (incl. AI): continue support role.
 - Collaboration with Other Commissions: support on request.
 - Monitoring Technology Oversight: add new project line.
- b. Completed/Notable 2025 Items
 - Cable communications agreement approved.
 - Open Data portal advanced (beta tag removed); Building Permit dashboards added.
 - FOIA portal launched and in use.
 - Internet Affordability info published on Village website.
- c. Action Items
 - Chair to circulate clean Work Plan draft with edits.
 - Members to provide final edits before October meeting.

9. Adjourn

- a. Motion to adjourn made and seconded. Approved unanimously.
- b. Meeting adjourned.

Next Meeting: October 16, 2025

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