

1. Laserfiche has confirmed that Laserfiche Connector licenses under the Avante model only have to match the Named user licenses and not the Weblink read-only licenses so in your case the 25 named user licenses would only require 25 Laserfiche Connector licenses and not the 35 as previously mentioned.

That is fine

2. In order to provide the 50 Forms Authenticated Participant licenses and the Forms Portal license to your proposal it is required to purchase 25 Laserfiche forms licenses item# MFRM

That is fine

3. With regards to the (5) BS&A Laserfiche Connector screens. Can you provide screen shots of the screens and highlight which data fields you are requiring to be set up. This will assist in knowing how many fields we need to setup in the connector profiles and how many template fields per screen need to be set up in Laserfiche templates.

BS&A is not yet implemented, so we can't provide screenshots yet. Estimated BS&A go live is end of March

4. With regards to the Papervision conversion. It is mentioned that there is 40GB of data and 935,000 files. The question I need answered is how many document are there, how many images there are, and how many document types there are. If there are more than one document type we also need to know the template fields associated with each document type. I screen shot with some of the sample data fields can also be very helpful to make sure there is a unique field value in the list. We have completed numerous Papervision conversions to Laserfiche so the responses to these questions can directly affect the amount of time it takes to export and associate the documents with the correct metadata.

There is one project to import from. Approximate number of files provided in Addendum 1. Papervision project index fields are:

Criteria | Global | Results

Project: BUILDING AND PROPERTY STANDARD FILES

Document Index Field Search Criteria

UNIQUE NUMBER

STREET ADDRESS

STREET NAME PREFIX

STREET NAME

UNIT NUMBER

DOC DATE

DOC TYPE

Search Type: And

Sort By: UNIQUE NUMBER

Clear Criteria Search

5. With regards to the CityView conversion. It is mentioned the document types but nothing on the amounts. The question I need answered is how many document are there, how many images there are, and how many document types there are. If there are more than one document type we also need to know the template fields associated with each document type.

Documents are stored in Cityview internal repository and there are ~30,000 files. Files types were provided in Addendum 1

5. The requirement for the building of a workflow with a document approval process for HR personnel or Payroll change really needs to have more detail on the exact process otherwise we are really guessing on the amount of time it will take to develop, test, and implement such a workflow.

Please base pricing on your past experience on time needed configuring similar type of workflow