



**Village Manager's Report
The Week Ending February 26, 2016**

Meetings scheduled for next week:

- Monday, February 29:
 - Contract Committee Meeting, 6:30 p.m., room 130
- Tuesday, March 1:
 - Environmental & Energy Commission, 7 p.m., room 130
- Wednesday, March 2:
 - Citizen Involvement Commission, 7 p.m., room 215
 - Public Art Advisory Commission, 7 p.m., room 102
 - Zoning Board of Appeals, 7 p.m., room 201
- Thursday, March 3:
 - Plan Commission, 7 p.m., room 201
- Friday, March 4:
 - No scheduled meetings

Garage set to open Monday – The new Lake & Forest Parking Garage is scheduled to open Monday with a 10 a.m. ribbon-cutting ceremony. All 300 public spaces on the first three floors in the 588-car garage will be available for immediate use. The entry equipment is installed and will be fully operational for hourly parkers at the same rates charged at the Avenue and Holley Court garages. Permit parking also is planned. The first apartment units in the residential portion of the building are expected to be ready for occupancy in mid-2016. Discussions also are reported to be ongoing with possible tenants to anchor the retail space.

Employees alerted – The Village Manager's Office began fielding questions Wednesday from former and current employees who received a letter about their personal information being compromised. More than 650 letters were mailed Monday explaining that a Village employee who has since been separated from the Village had emailed healthcare enrollment-related spreadsheets from a Village account to a personal account. Care is being taken to explain that there is no reason to believe that the information, which included social security numbers and birthdates, was taken with intent to misuse it. However, we also are urging those affected to monitor their financial accounts and information. More details on the incident that led to the letters are contained in a [news release posted on the Village website](#) and on the employee website, which is only viewable on our internal network.

Early voting begins Monday – County workers installed voting machines in Village Hall in preparation of early voting for the March 15 Presidential Primary Election that begins Monday. Early voting will continue through Mon., March 14, including

Saturdays and Sundays. Village Hall also is a grace period registration site, allowing eligible citizens to register in person and cast a ballot during the early voting period, a service that could create more traffic. Having the voting machines in room 101 should reduce the impact of voting on day to day operations.

Fire Prevention Bureau relocates – The Fire Prevention Bureau relocated this week to the second floor of the Village Hall. These firefighter/paramedics are part-time inspectors who review construction plans that include new fire protection systems. Having them adjacent to the Development Customer Services Department inspectors should facilitate communications with the Village’s other plan reviewers. An adjacent office soon will house a new position in the Fire Department – Deputy Chief of Community Services. The new Deputy Chief, who will be at Village Hall full-time, will supervise and manage the Bureau, handle inquiries and perform field inspections of fire protection systems installations.

Storm response update – High winds last Friday (Feb. 19) had Streets Division crews on the road assisting the Forestry Division with storm damage cleanup, sweeping some main streets and viaducts, and reattaching public area refuse container tops dislodged by the strong gusts. Crews from various divisions salted and plowed Village streets, sidewalks on overpasses and school crosswalks on Wednesday, after a brief event left about an inch of snow accumulation. The warm temperature meant most of the accumulation was on grassy areas, as the brunt of the storm swept south and east.

Public Works activities – Water & Sewer Division crews repaired fire hydrants at Home Avenue and Roosevelt Road and at East Avenue and Randolph Street, and replaced a hydrant at 823 Hayes Ave. Forestry crews handled storm cleanup, continued winter-cycle tree pruning as well as responded to a range of routine resident requests and removed dead and dying ash trees. Pruning by private contractors continued as part of the winter trim cycle, with work now on side streets between Ridgeland Avenue and Oak Park Avenue, and South Boulevard and Madison Street.

Free appreciation lunch – Village workers got a free box lunch Wednesday courtesy of the Oak Park Arms. The lunch was part of the rental retirement community’s 20th Annual Civil Servant Celebration, which honors the men and women who serve the Oak Park community, especially those in the Police and Fire departments, and at the West Suburban Consolidate Dispatch Center. Oak Park Police officers and firefighter/paramedics also celebrated over lunch with residents at the Arms (photographs are included at the end of the report.)

Employee news – Danielle Robinson of the Development Customer Services Department has earned certification as a Permit Technician from the International Code Council (ICC). Earning the certification required Danielle to pass three study modules – zoning, code enforcement and legal/management. The ICC is a private organization that offers many professional services such as creating code books, continuing education training and certification. The Permit Technician is one of more than 30 different specialized certifications available through the ICC.

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