



Freedom of Information Act Request

The Village of Oak Park
Village Hall
123 Madison St.
Oak Park, IL 60302-4272

708.358.5670
708.358.5108 fax
clerk@oak-park.us
www.oak-park.us

You may request records from the Village of Oak Park in person, in writing or by e-mail. Indicate specific records requested, including dates (if known) and whether the documents should be certified. Additional charges may be assessed based on the cost to reproduce the materials requested.

CONTACT INFORMATION

Name _____

Address _____

Phone _____

E-mail _____

Person or entity represented (if any) _____

PUBLIC RECORDS REQUESTED

Please describe in as much detail as possible the records you are requesting and indicate whether you wish to inspect or copy such records.

	INSPECT	COPY	CERTIFIED
1. _____ _____	_____	_____	_____
2. _____ _____	_____	_____	_____
3. _____ _____	_____	_____	_____

Please be aware that requests may be denied if providing the documents would constitute an invasion of personal privacy, or would excessively disrupt the work of the Village. If your request for records is denied, you have the right to have that decision reviewed by the Public Access Counselor of the Illinois Attorney General's Office.

Please check here if records are sought for commercial use.

Signature _____

Date _____

DUPLICATION FEES

First 50 pages: Free

50 pages or more: 15 cents per page or side of page

Certification: 25 cents

DVD: \$1

Fees are for 8.5" x 11", 8.5" x 14" or 11" x 17" paper only. Other material sizes or types will be charged actual reproduction cost.

Submit this form to: Office of the Village Clerk
123 Madison St.
Oak Park, IL 60302-4272

or Fax to: 708.358.5108

FOIA REQUEST NUMBER

2012 -

DUE _____

