



Contractor's License Application

The Village of Oak Park
123 Madison Street
Oak Park, Illinois 60302-4272
www.oak-park.us

708.358.5430
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building@oak-park.us

Building and Property Standards Department

CL

Business Name

Business owner name

Address

Address

City

State

Zip

City

State

Zip

Phone

Phone

DO NOT USE THIS FORM if you are an Electrician, Plumber, Sewer/Drain Layer, or Roofer (with the exception of roofers that do work in addition to roofing only). Professionals specializing in these trades should use the "Verification of Qualifications" form. General Contractors who also perform these trades may use this form.

The following criteria must be met before any work can be performed by you or your business in the Village of Oak Park:

- 1. Insurance or Bond.** You must provide, AT THE TIME OF SUBMITTING THIS FORM, a certificate of liability insurance (minimum \$10,000 coverage) showing the Village of Oak Park as "Certificate Holder." The Village typically DOES NOT need to be shown as "additional insured," but special conditions may apply. You may substitute a \$10,000 License and Permit or Surety Bond, however, only original bonds will be accepted. A faxed or photocopied bond WILL NOT be accepted. If you will need to obtain a "Right-of-Way Obstruction Permit," the Village of Oak Park must be noted as "additional insured" and read as follows: "The Village of Oak Park is additional insured with regard to all operations."
- 2. Applicable licenses.** General contractors that also perform plumbing, sewer/drain laying, and/or roofing should provide a copy of your current applicable state license with this form. General contractors that also perform electrical work should provide a copy of your current state or municipal electrical license with this form.
- 3. \$50 Fee.** There is a \$50 application fee that must be submitted with this application.

Permits will not be issued unless you have fulfilled the criteria listed above, NO EXCEPTIONS.

Statement of Understanding:

I, the undersigned, agree that I will not proceed with work in the Village of Oak Park until an Oak Park Contractor's License has been issued, a permit application has been approved, and a permit has been issued by the Building and Property Standards Department. I further agree to schedule all required inspections pursuant to any permit that is issued to me for work to be performed in the Village of Oak Park.

Signature of Contractor (Applicant)

Date

Original Signature Required. Photocopies or faxes of this form will not be accepted.