

Oak Park - Lake Street		June				July				August				September				October				November			
Schedule of Tasks / Meetings		Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4
TASK 1 - INFORMATION / ISSUE IDENTIFICATION																									
1.1 Orientation																									
	Kick off Meeting	-	■																						
	Staff Meetings	■				■																			
	Meeting Schedule																								
	Community Meetings																								
	Plan Commission																								
	Trustee BD Meeting																								
	Elections																								
1.2. Research / Data Collection																									
	SCB GIS Base Mapping, Existing Plans																								
	SCB Building Inventory /Assessments																								
	BDI Market Research																								
	OP Business / Parcel Data																								
	All Summary of Findings																								
1.3 Stakeholder Interviews																									
	BDI /SCB Conduct (8-12) Interview Sessions																								
	BDI /SCB Plan Commission / Trustee Survey																								
	BDI /SCB Summary of Findings																								
1.3 District Survey																									
	BDI /SCB Prepare Survey Questions																								
	OP Mailing / Compiling																								
	BDI /SCB Summary of Findings																								
TASK 2 - DISTRICT ANALYSIS																									
2.1 Market Analysis																									
	BDI Analyze District Economics																								
	BDI Potential New Businesses																								
	BDI /SCB New Development Opportunities																								
	All Summary of Findings																								
2.2 Physical District Analysis																									
	SCB Visual Assessment																								
	SCB Land Use / Zoning																								
	SCB New Development / Renov Potential																								
	FTG/ SCB Roadway / Parking / Transit																								
	WUEA Historic Building Survey																								
	SCB Streetscape																								
	All Summary of Findings																								
2.3 Planning Principles																									
	SCB Synthesize Planning Criteria																								
TASK 3 - URBAN DESIGN VISION																									
3.1 Concept Development																									
	SCB Preliminary Ideas / Concepts																								
	SCB Site Plan / 3D Modeling																								
	SCB Preferred Alternative Selection																								
	SCB Summary of Findings																								
TASK 4 - IMPLEMENTATION STRATEGY																									
4.1 Implementation Plan																									
	All Preliminary Implementation Strategies																								
	All Identify Funding Sources																								
	All Prepare Action Work Plan																								
	All Review Implementation Plan																								
4.2. Target Business List																									
	BDI List of Potential Businesses																								
4.3 Development Opportunities																									
	BDI Opportunity Development Profiles																								
	SCB Build out scenarios																								
	SCB / BDI Best Practice Examples																								
TASK 5- FINAL PLAN PRODUCTION																									

- Key**
- Village Staff Advisory Committee
 - Task Summary Documentation
 - ★ Community Meeting
 - ▲ Plan Commission Meeting
 - ▲ Trustee Presentation - Public Hearing
 - Project Final Submittal