

DTOP Sub Area Plan
Steering Committee Meeting
August 2, 2005, 7:00 p.m.
Oak Park Public Library

Present: Craig Failor, Bob Tucker, Greg Marsey, Ray Johnson, Ilhan Avcioglu, Doug Gilbert, Sonny Ginsberg, Colette Lueck, Rich Carollo, Lisa DiChiera, Steve Rouse, Carolyn Saxton

Other staff: Doug Kaarre

Village President David Pope welcomed everyone to the meeting and outlined the process in which the Steering Committee was created.

Each of the Committee members introduced themselves. Carolyn Saxton outlined her role, and the Community Foundation's role, as facilitators in the process. They provided procedural rules and a code of conduct they would like all participants to follow: Be inclusive, listen, pay attention, show respect, avoid personal attacks, be agreeable, and contribute constructively. She then outlined the process for taking public comment. Individuals should sign in and state their name and organization, if necessary, when speaking. Speakers will be given three minutes and should try not to duplicate others.

The Committee then discussed the proposed schedule for the remaining weeks. It was decided to start at 6:30 to allow for additional time. The Library is only available through August 23, and there was discussion on other meeting venues for September and October, such as the middle schools and the 19th Century Club. It was suggested that they should talk earlier in the process about a vision for the block before they get into the details of the Colt building. They also need to pick a specific date in the process to stop taking public comment so that a recommendation can be formed. It was suggested that they tour the Colt building, and August 30 was recommended.

There was discussion regarding how the ideas and visions of the group would be created. It was suggested to hang maps on the wall to draw on, such as the map of historic buildings and the planning map. Frank Heitzman stated that he has a large format map of downtown from Crandall Arambula that could be used by the committee. Joe Antunovich volunteered to create base maps for the committee to use.

It was suggested that the guiding principles for the project should be identified (or re-stated if they will use the ones from the plan). It was also suggested that the committee prepare a mission statement. The Crandall Arambula plan should be used as a base or framework for moving forward. They will need to evaluate the final proposal in context with the Crandall Arambula plan. The Committee would like to see the comments from the various Commissions on the downtown plan, as well as a copy of the traffic study.

The following meeting will have presentations on the Crandall Arambula plan, the Downtown Architectural Survey, and the traffic analysis by KLOA. For that meeting,

they will take written questions from the audience since there will not be time for people to verbally ask questions and to streamline the process. Doug Gilbert will present the survey. KLOA will present the traffic analysis. That meeting will start at 6:30 p.m.

There was discussion about hiring a retail consultant to study the economic viability of the Colt Building, and possibly other buildings.

Adjourn at 9:00 p.m.

Minutes prepared by Doug Kaarre