

## Project Timelines-Comprehensive Master Plan

	Sep. '03	Oct. '03	Nov. '03	Dec. '03	Jan. '04	Feb. '04	Mar. '04	Apr. '04
<b>Phase I: Articulate the Plan Objectives, Models, Draft Vision</b>								
A. Scope Refinement and Review of Background Materials								
B. Qualitative Public Input (stakeholders, focus groups, public forums)								
C. Trending and Literature Review of Lifestyle Changes, etc								
D. Strategic Directions Workshop (measurable objectives, service models, draft vision)								
<b>Phase II: Comprehensive Review of Existing Conditions/Citizen Needs</b>								
A. Parks and Facilities Inventory (sites analysis, mapping, school district holdings, park acquisition, historic buildings)								
B. Community Needs Assessment Survey								
C. Benchmarking Comparisons of Similar Communities (Recreation and Park Services)								
D. Funding Sources and Methods Inventory								
E. Review of Neighborhood Based Community Centers								
F. Benchmarking Comparisons of Similar Communities (Governance)								
<b>Phase III: Analysis of Findings and Draft Report</b>								
A. Draft Report of Findings and Analysis								
B. Client and Resource Committee Review and Public Meetings								
C. Development of Draft Master Plan Recommendations								
D. Consensus Workshop and Final Unifying Vision								
<b>Phase IV: Final Report</b>								
A. Final Report and Presentations								