



Parks and Recreation Comprehensive Master Plan Update

March 29, 2004 Meeting Minutes

In Attendance: Chair Doug Varn, Marty Bracco, Laura Kaufman, Patience Nelson, Katie Kelly, Susan Kurtenbach, John Mullins, Jessica Bullock, Rickey Sain, Sr., Mary Kay O'Grady, Kathy Stohr, Gail Moran, Galen Gockel, David Kindler, Mark Gartland, Gary Balling, Diane Stanke

- I. **Welcome** – The meeting was called to order at 7:00pm.
- II. **Approval of Minutes** – Motion was made by Gail Moran and seconded by Susan Kurtenbach to approve the minutes of February 23, 2004. The motion passed by a unanimous voice vote.
- III. **Survey** – There are still a few surveys being submitted. Currently we have received 827. We are still one or two short in the demographic areas of 18 to 34 year olds and renters. We received 4 binders with survey cross tab information. If you would like to look at one of these binders, call Diane or Gary. The information in these binders is based on data from 824 surveys.
- IV. **Benchmarking** – On Tuesday, April 13, Ron Vine will be in Oak Park during the day to present information to the Benchmarking Subcommittee from the 13 benchmark surveys received. Ron suggested this information would also be pertinent for the Governance Subcommittee as well. The majority of agencies who completed benchmark surveys are from Illinois.
- V. **Governance** – On April 20 a conference call between the Governance Subcommittee and Ron Secrist will take place. Patience Nelson reported that this Subcommittee has been meeting for the last 6 weeks reviewing the established criteria and comparing it to the governance models. They will need to regroup after the April 13 benchmarking meeting to prepare for the April 20 conference call to take place at 9:45am with Ron Secrist. Gary offered that if anyone can't attend, we could set up a dial in call.
- VI. **Indoor Spaces** – Members of this Committee toured Field Center and the old Barrie Center. Some members also visited Cheney Mansion for the Daddy Daughter Sweetheart Dance. They will be analyzing data to develop recommendations as to what facilities are currently needed. On Monday, May 10, Ron Vine and Jeff King will be in Oak Park. They will meet with the Indoor Spaces Subcommittee at 6:00pm and then a special Park District Citizen Committee meeting will be held at 7:30pm.

A question was asked regarding what the final report will look like and a discussion ensued. David Kindler would like a commentary to be created describing what the decision-making process was for the group as well as thought processes, input received and other important information. Katie Kelly added that we should report why we agreed or didn't agree with the recommendations made by Leisure Vision and that PDCC comments should be added to each section of the completed report. Gary Balling reminded the group that currently we are in

the information gathering stage (Stage 2) and that the next stage will include analyzing the findings and making recommendations. The Concensus Workshop, planned later in the process, will present data to the PDCC, the Village Trustees and Park Commissioners for discussion. As the process plays out, it will become clearer how the reports will be compiled.

- VII. Community Outreach** – Doug Varn stated that we will need to take the results of the Comprehensive Master Plan to the Community at the conclusion of the process. Currently School Districts 200 and 97, the Township, and the League of Women’s Voters have viewed the Strategic Directions power point presentation. Doug volunteered to begin pulling PDCC information together. The group agreed that a communication plan needs to be developed which should include utilizing the Park District brochure, VOP FYI newsletter, press conferences, and Channel 6. Katie Kelly volunteered to chair this subcommittee. Mary Kay O’Grady and Diane Stanke would like to be members.
- VIII. Closing Remarks** – Doug thanked everyone for their involvement. The meeting was adjourned at 8:30pm with a motion by Gail Moran and second by Jessica Bullock.

Next Meeting – Monday, April 26 at 7:00pm, Stevenson Center, 49 Lake Street at Taylor, 3 blocks west of Austin Boulevard – parking is on the street