



## Proper Waste Handling Information

Multi-Family, Institutional and Commercial Buildings

The following excerpts are from Village Ordinance Section 20-7-1 through 20-7-20:

*Owners and/or operators are required to provide for the prompt, private collection of garbage and litter not less than once each week. Leaking or otherwise defective garbage and refuse containers shall be repaired or replaced.*

*Multi-unit building owners and operators shall be required to institute an on-site recycling program, with collection of recyclable materials to be no less than one pickup per week.*

*It shall be unlawful and constitute a nuisance for the owner, operator or occupant of any premises to permit garbage or litter to accumulate thereon.*

*No person shall deposit in any gutter, street, alley or other public places in the Village any accumulation of litter. Persons owning, operating or occupying property shall keep the sidewalk and parkway in front of their premises free from litter.*

*The owner or person in control of any private property shall at all times maintain the premises free of litter.*

**Proper waste handling can be achieved by following these simple steps.**

- To avoid pest and odor problems, drain garbage of moisture and wrap it in paper or plastic before it is deposited in the container.
- Do not overload dumpsters or place refuse on the ground next to dumpsters. Call your hauler for a special pick up. If there is an ongoing problem of this type, call your hauler to deliver an additional container or arrange for additional pick-ups.
- Keep your collection area clean. In winter, clear snow and ice away from containers so they can be rolled and collections can be made on schedule.
- Check your containers for damage. Containers should be waterproof with tight-fitting covers. If there are holes in the container or if there is a broken lid or wheel, call your hauler to replace it.
- **Multi-unit buildings are required to provide a recycling collection program for tenants.** Commercial properties are encouraged to implement recycling programs. For assistance with your recycling program, call the Village's Waste Reduction Manager at 708.358.5707.
- Educate your tenants and/or employees about your recycling program and proper waste handling information. Everyone needs to participate in the program for it to be successful.
- **Keep your property clean and litter-free. You may not be responsible for littering, but you become responsible for picking up litter when it is on your property.**

The Keep Oak Park Beautiful Mission is: "To create programs to remind and educate the community about preventing litter, minimizing waste, and enhancing the appearance of the Village." With your help, we can Keep Oak Park Beautiful.