Restaurant & Refreshment Application
A Day in Our Village

The Village of Oak Park
Community Relations Department
123 Madison St.
Oak Park, IL 60302

708.358.5407
708.358.5421 fax
community@oak-park.us
www.oak-park.us

REFRESHMENT GUIDELINES

- Vendors selling food at the festival are required to obtain a Temporary Food Permit. Contact the Oak Park Health Department at 708.358.5497 for details.
- Refreshments can only be sold by organizations and businesses in Oak Park, not by individuals.
- The restaurant participation fee/donation is $110 for meals/food (such as sandwiches, pizza, etc.) and $55 for snack items (popcorn, ice cream, pop, etc).
- The final decision on how to categorize food items (meals versus snacks) is at the discretion of the *A Day in Our Village* festival volunteer committee.
- Price lists must be clearly displayed.
- Please keep in mind that the emphasis of *A Day in Our Village* is to promote your business and Oak Park – not to make a huge profit.
- The Oak Park Department of Public Health will provide pre-event materials regarding the proper handling of food and will inspect all good vendors during the festival.
- Refreshment/Restaurant booths will be located on the Library Plaza on Grove Avenue.
- Limited electricity will be available. Please request below if needed.
- Bring your own containers to obtain water.
- Checks should be made payable to: *A Day in Our Village - Village of Oak Park*

Deadline for applications is 5 p.m., Fri., April 29

Questions? Contact Carolyn Sheehan at 708.851.2204 or e-mail **csheehan@gloor.com**.

Return completed application and fee to: Carolyn Sheehan/Refreshments Chair, 142 N. Harvey Ave., Oak Park, IL 60302

CONTACT INFORMATION

Restaurant/Organization

Contact Person

Restaurant/Organization Street Address ZIP Code

Daytime Phone Number Evening Phone Number

E-mail Address Web site (if available)

ELECTRICAL REQUIREMENTS

Will you be needing an electrical outlet? Yes No If yes, how many amps? _____

For what purpose will you be needing electricity?

ITEMS FOR SALE

Please list ALL items you will have for sale at the *A Day in Our Village* festival.

Item	**Price**

PAYMENT

Cost is $110 for food/meals and $55 for snacks. Make checks payable to: *A Day in Our Village - Village of Oak Park.*

$ _____

Amount Enclosed Check Number