



# Commercial Property Safety & Maintenance Inspection Program

Each year every business and commercial property in the Village of Oak Park is inspected to promote a safe environment and to ensure applicable codes and ordinances are followed. Following an inspection, property owners are notified in writing if corrections or repairs must be made and a timeframe for re-inspection set. Inspectors also update information on the building, such as the business owners' name and telephone number, as well as emergency contact information.

### Items checked for compliance

- Interior and exterior of premises are well maintained
- Address number is properly displayed on the front and rear of building
- Current business license is displayed
- Exits are clearly marked, lighted and accessible
- Smoke detectors are working properly
- Fire extinguishers are properly mounted and maintained
- Clear access is maintained to electrical panel with clearly labeled circuits
- Proper electrical wiring and fixtures, and extension cords are properly used
- HVAC system is properly maintained
- Storage areas are clean
- Building structure is in a structurally sound and watertight condition

**For more information, call the Building & Property Standards Department at 708.358.5446 or e-mail [building@oak-park.us](mailto:building@oak-park.us).**