

Oak Park Farmers' Market ~ April 14, 2010 Agenda ~ Room 101 ~ 7:00 p.m.

*QUORUM CHECK: A quorum (at minimum, 6 commissioners) must be present to legally transact business. Please excuse yourself in advance of the meeting if you will not be attending.*

- 1) Call to Order
- 2) Non-Agenda Public Comment — Please limit comments to 3 minutes/person
- 3) Approval of March 2010 minutes
- 4) Budget & Staff Report – Mike Charley
  - Assistant Market Manager Interviews Update
  - Bake Sale Applicant Status
  - Food Demonstration Applicant Status
- 5) Manager's Report – Meredith Conn
  - Vendor Application Status
- 6) Chairperson's Report – Melissa Wittenberg
  - Green Days – May 22 & 29
  - Upcoming Commission Chairperson's Meeting (June 30<sup>th</sup>) – 2011 work plan preparation
  - Commission Booth Sign-Ups for May & June Shifts
  - Chicagoland Area Farmers' Market Best Practices Gathering – May 1, 2010
- 7) Church Liaison – Jeff Petertil
- 8) Growers' Liaison – Jim Vitalo
- 9) Merchandise & Sales Committee Report – Chris Mitchell
  - Inventory, new merchandise, pricing – price sheets, etc.
- 10) PR Committee Report – Betsy Fechalos/Sam Dali
  - Banner update
- 11) Friend's Committee – Melissa Wittenberg
  - Library Recruitment Night Reminder – May 4, 7pm @ Main Library
  - Friends update
  - Special event flyers, neighborhood distribution – location ideas/hot spots?
- 12) Food Donation Program Committee – Melissa Wittenberg
  - West Suburban PADS (Public Action to Deliver Shelter)
  - Hephzibah
  - Oak Park Food Pantry
  - New ideas?
- 13) New Business
- 14) Old Business

15) Confirm next meeting date – May 12, 2010 – Room 101

16) Adjourn

**MISSION STATEMENT:**

*The Oak Park Farmers' Market provides access to healthy, locally grown food and other products in a community setting, while celebrating social connections and building cooperation between urban and rural.*

**18-2-1: PUBLIC POLICY STATEMENT:**

It is in the public interest for the Village to allow producers of food to sell directly to the public....

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If you require assistance to participate in any Village program or activity, contact the ADA Coordinator at 708.358,5430 or e-mail [ADACoordinator@oak-park.us](mailto:ADACoordinator@oak-park.us) at least 48 hours before the scheduled activity.