

Oak Park Farmers Market Commission Meeting Minutes Nov. 17, 2009

Present: Frank Pond, Betsy Fechalos, Warren Bakker, Mike Charley (staff), Melissa Wittenberg (chair), Nancy Fjortoft, Sampada Dali, Jeff Petertil (church liaison), Grant Jones (friend), Stacy Jutila (friend)

Absent/Excused: Rebekah Braslow, Meredith Conn (staff), Jim Vitalo (growers' liaison), Chris Mitchell

1. The meeting was called to order by Melissa Wittenberg at 7:07PM.
2. Non-Agenda Public Comment
 - A. There was no public comment.
3. Approval of October 2009 meeting minutes
 - A. The minutes were approved unanimously.
4. Budget Report
 - A. Salary and benefits were over budget for the year but the Purchase Balance at year-end should cover expenses. 2010 budget shouldn't change too much; there will be some adjustments for salaries and farm visits.
5. Chairperson's Report
 - A. Kathy Lewis, market assistant manager, resigned, job will be posted on village website within approx. two months. Commissioners Barb Dolan and Gail Grabowski also resigned.
 - B. Melissa and Kathy did year-end merchandise inventory and will forward to Chris Mitchell. Village approved full 7AM – 1PM hours for May markets. Management committee will meet next month to discuss ordinance amendments and applications: should have report in January. Melissa attended chairpersons meeting and brought up concerns regarding procedure manual. Village sent updated work plan and would like to have budget lines incorporated.
6. Special Events
 - A. Finalized Go Green dates for 2010: May 22 and May 29. This will help fill empty space during the first weekends of the season. Discussed various committees and added Caring Carrots (name maybe be revised) to committee list.
7. Manager's Report-Absent, no report
8. Church Liaison
 - A. Donut season was good, revenue slightly down from previous year. Early opening was strong. Church custodian purchased a lot of Styrofoam cups that will need to be used before pursuing a more earth-friendly cup option.

9. Grower's Liaison-Absent, no report

10. Merchandise & Sales Committee Report-Absent, no report

11. PR Committee Report

A. Betsy will get quotes from sign company for OPFM flag and will report in January. Will look into Lake Theater for 2010 advertising.

12. New Business

A. None

13. Old Business

A. Time-lapse movie will be shot next year. Compostable items were used for Stone Soup but there was no ideal disposal. Beye school may be an option in the future although they may not be able to handle the large amount from such an event.

14. Confirm next meeting date-January 13, 2010.

15. Adjourned at 8:10PM.

Minutes recorded by B. Fechalos