



GENERAL STEPS TO NFR LETTER

Properties with Action Levels Above Residential Criteria

1. Negotiate Agreement with the Remedial Applicant/Utilities (Commonwealth Edison & NICOR). Part of this process is to have resident sign DRM-1 Form to enter into the Site Remediation Program.
2. As a result of your completed agreement with the Remedial Applicant/Utilities submit the following documents to the IEPA for review: SI, ROR, RAP
3. IEPA can take up to 90 days to review these documents in #2
4. IEPA review may generate comments. Comments sent to Remedial Applicant/Utilities.
5. Remedial Applicant/Utilities and Resident meet to send Response to comments from the IEPA
6. IEPA can take up to 90 days to review response to comments in Step #4
7. Remediation of Residential Property (1-2 weeks for remediation; restoration work may be longer)
8. After Residential Remediation complete, Remedial Applicant/Utilities and resident send in a Completion Report.
9. IEPA can take up to 60 days to review Completion Report.
10. IEPA may generate comments regarding Completion Report. Comments sent to Remedial Applicant/Utilities.
11. Remedial Applicant/Utilities and Resident review comments and send a response to comments from the IEPA
12. IEPA can take up to 60 days to review response to comments.
13. NFR Letter issued to Remedial Applicant/Utilities
14. Utilities have resident sign a Property Owner Certification Letter, which allows the NFR letter to be recorded on the title of the property and be valid.

Properties with Action Levels *Below* Criteria

1. Resident signs DRM-1 Form to enter into Site Remediation Program.
2. Remedial Applicant/Utilities submit a SI and ROR to the IEPA
3. IEPA can take up to 90 days to review the application.
4. Although unlikely since there was no remediation work done and the SI and ROR are standard, IEPA review may generate Comments. Comments sent to Remedial Applicant/Utilities.
5. Remedial Applicant/Utilities and Resident meet to send Response to Comments from the IEPA.
6. IEPA can take up to 90 days to review response to Comments in Step #4.
7. NFR Letter issued to Remedial Applicant/Utilities.
8. Utilities have resident sign a Property Owner Certification Letter, which allows the NFR letter to be recorded on the title of the property and be valid.