

**APPROVED MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES OF THE VILLAGE OF OAK PARK
HELD ON MONDAY, JULY 27TH, 2009 AT 8:00 P.M.
IN ROOM 101 OF OAK PARK VILLAGE HALL**

OFFICIAL RECORD:

PRESENT: Trustees Brewer, Hale, Hedges, Johnson, Lueck and Pate; President Pope
ABSENT: None
QUORUM: President Pope called the meeting to order at 8:09 P.M. and declared that a quorum was present.

AGENDA

It was moved and seconded to remove Item E from the Consent Agenda and add to the Regular Agenda. A voice vote was taken and the motion was approved. President Pope then asked that the amended Agenda dated July 27, 2009, be approved. It was moved and seconded to approve the Agenda as amended. A voice vote was taken and the Agenda as amended was approved.

REAPPOINTMENT OF ROOSEVELT ROAD ADVISORY COMMITTEE MEMBERS

It was moved and seconded to approve the reappointment of Craig Failor and Jim Kelly for an additional term of one (1) year and Sara Faust and Rich Schuler for an additional term of two (2) years as members of the Roosevelt Road Advisory Committee. A voice vote was taken and the appointments were approved.

FIRST READING

**A. FIRST READING OF AN ORDINANCE AMENDING THE CODE OF THE VILLAGE OF OAK PARK
CHAPTER 8 ARTICLE 2 SECTION 1: BUSINESS LICENSE FEE SCHEDULE**

President Pope presented the amendment prepared by the Clerk's Office that would raise business license fees that had been in place since 1982. He asked the Board for their comments and stated that there would be additional opportunities for input, as this was only a first reading.

Trustee Hedges suggested the fee schedule be addressed every three years and adjusted as needed.

Trustee Brewer commented that the Village of Oak Park's fee structure was complex. He also wondered why other communities did not collect fees for categories that Oak Park did. He asked for additional information regarding this. Village Clerk Teresa Powell stated that some communities may not have had comparable categories or used different methodology for calculating fees, such as by square footage.

Trustee Johnson expressed concern that some of the fees were not in alignment with neighboring communities. Clerk Powell clarified how some business fell into categories that were now consolidated instead of broken down into several categories with separate fees. In those cases, the resulting fees were actually lower than before. She also addressed revenue totals from previous years.

**B. FIRST READING OF AN ORDINANCE AMENDING THE CODE OF THE VILLAGE OF OAK PARK
CHAPTER 28 ARTICLE 1 SECTION 1: WEIGHTS AND MEASURES**

President Pope presented the amendment prepared by the Clerk's Office that would turn over the inspection of scales of weights and measures from the Village of Oak Park to the State of Illinois Department of Agriculture. There were no comments.

REGULAR AGENDA

C. DISCUSSION OF VISITORS BUREAU STRATEGIC PLAN AND RELOCATION OF VISITORS CENTER

Rich Carollo, President and CEO of the Oak Park Visitors Bureau, spoke regarding the redevelopment of Lake and Forest, forcing the relocation of the Visitors Center. They were looking to rent a space at 1010 Lake Street and were asking for financial assistance from the Village, specifically a return to the 2001 funding level. This was an urgent request, as there was another party interested in renting this location.

Trustee Lueck asked about their long term plan. Mr. Carollo anticipated increased sales next year and also additional hotel tax funds generated by the new hotel.

Trustee Brewer inquired about an alternative plan should the Board decide not to approve this request. Mr. Carollo said that the Arts Center offered them the use of their space, but it was less than ideal; they could also operate out of a kiosk.

Trustee Johnson asked Village Attorney Ray Heise is this was an allowable use for TIF funds; Attorney Heise said it was. Trustee Johnson recommended a three year commitment.

Trustee Hale was in favor of strategically placed kiosks and farming out the retail portion in lieu of an actual Visitors Center. He then asked if a business plan was in place. Mr. Carollo did not have an actual plan, and added that kiosks should be an enhancement, not a substitute. He also stated that the retail portion was currently operating at a loss.

President Pope requested to see revenues and expenses, a business plan and how the Center would work towards operating independently. He wanted Mr. Carollo to negotiate the price of the lease; it was high at \$30/square foot. The Board would re-address this in September.

G. It was moved and seconded to concur a Motion to Refer Application for Special Use Permit Submitted by Grove Towers Condominium on Behalf of Clear Wire LLC to Construct a Wireless Broadband Facility at 169 N. Grove Avenue to the Zoning Board of Appeals to Hold a Public Hearing.

The roll call on the Motion was as follows:

AYES: Trustees Brewer, Hale, Hedges, Johnson, Lueck and Pate; President Pope

NAYS: None

ABSENT: None

The Motion was approved.

J. RESOLUTION AND ORDINANCE RELATED TO THE TRANSPORTATION COMMISSION'S STUDY OF THE FENWICK PARKING AREA AS REVIEWED AT THE REGULAR MEETING OF JULY 20, 2009

Trustee Johnson expressed concern regarding a budget amendment to reflect this change and also reference to staff parking. Attorney Heise clarified that all references to staff parking should

have been removed; this was an oversight and would be amended. It was moved and seconded to approve the amendment.

The roll call to approve the amendment was as follows:

AYES: Trustees Brewer, Hale, Hedges, Johnson, Lueck; and Pate; President Pope

NAYS: None

ABSENT: None

The amendment was approved.

It was moved and seconded that Resolution 2009-R-122 entitled **RESOLUTION ESTABLISHING PERMIT PARKING HOURS IN Y5 AND Y6** and Ordinance 2009-O-057 entitled **ORDINANCE AMENDING ORDINANCES 1988-O-58, 1999-O-50 AND 2003-O-7 AND SECTION 15-3-18H OF THE VILLAGE CODE, ALL RELATING TO DAY AND NIGHT ON-STREET PERMIT PARKING IN THE VILLAGE as amended** be adopted, true and correct copies of said Resolution and Ordinance herewith being ordered filed in the Office of the Village Clerk.

The roll call on the Resolution and Ordinance was as follows:

AYES: Trustees Brewer, Hale, Hedges, Johnson, Lueck and Pate; President Pope

NAYS: None

ABSENT: None

The Resolution and Ordinance as amended were adopted.

E. RESOLUTION AUTHORIZING A PARKING LICENSE AGREEMENT BETWEEN THE VILLAGE OF OAK PARK AND FENWICK HIGH SCHOOL FOR THE USE OF PART OF LOT # 116 FOR STAFF AND STUDENT PARKING

It was moved and seconded to amend the Resolution by removing reference to staff and acknowledging that the school will be administering the permits.

The roll call to approve the amendment was as follows:

AYES: Trustees Brewer, Hale, Hedges, Johnson, Lueck; and Pate; President Pope

NAYS: None

ABSENT: None

The amendment was approved.

It was moved and seconded that Resolution 2009-R-123 entitled **RESOLUTION AUTHORIZING A PARKING LICENSE AGREEMENT BETWEEN THE VILLAGE OF OAK PARK AND FENWICK HIGH SCHOOL FOR THE USE OF PART OF LOT # 116 FOR STAFF AND STUDENT PARKING as amended** be adopted, true and correct copies of said Resolution herewith being ordered filed in the Office of the Village Clerk.

The roll call on the Resolution was as follows:

AYES: Trustees Brewer, Hale, Hedges, Johnson, Lueck and Pate; President Pope

NAYS: None

ABSENT: None

The Resolution as amended was adopted.

CONSENT AGENDA

- D. CLOSING DOCUMENTS RELATED TO 239-245 AND 301-307 W. MADISON STREET**
 - 1. Ordinance 2009-O-055_1_072709 entitled ORDINANCE VACATING AN ALLEY SOUTH OF MADISON STREET BETWEEN HARVEY AND HIGHLAND**

2. Ordinance 2009-0-056_2_072709 entitled **ORDINANCE AUTHORIZING THE LICENSING OF 239-245 AND 301-307 W. MADISON STREET FROM HARVEY MADISON DEVELOPMENT LC FOR PUBLIC PARKING PURPOSE, AUTHORIZING A PERSONAL UNDERTAKING WITH RESPECT TO SUCH PROPERTY AND AMENDING THE DESCRIPTION OF THE PORTION OF HIGHLAND AVENUE TO BE SUBJECT OF THE PUBLIC WAY LICENSE**

- F. **Transfer Commission Recommendation to Upgrade STOP signs from Two-way to All-way for Traffic at the Intersection of Harvard Avenue and Clinton Street**
- H. **Motion to Refer Application for Special Use Permit Submitted by Garden Gate Condominium on Behalf of Clear Wire LLC to Construct a Wireless Broadband Facility at 205-207 Chicago Avenue to the Zoning Board of Appeals to Hold a Public Hearing**
- I. **Ordinance 2009-0-058 entitled ORDINANCE AUTHORIZING THE SALE OF 1100 S. LOMBARD**

Approval of the Consent Agenda

It was moved and seconded to approve the items under the Consent Agenda. True and correct copies of the Ordinances are herewith ordered to be filed in the Office of the Village Clerk.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hale, Hedges, Johnson, Lueck, and Pate; President Pope

NAYS: None

ABSENT: None

The Consent Agenda was approved.

ADJOURN

It was moved and seconded to adjourn the meeting to an Executive Session of the Board of Trustees. A voice vote was taken and the motion was approved. The meeting was adjourned at 9:33 P.M. Monday, July 27th, 2009.

SUBMITTED AND RECORDED IN THE OFFICE OF:

Teresa Powell, Village Clerk

By: MaryAnn Schoenneman
Executive Secretary