

**APPROVED MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES OF THE VILLAGE OF OAK PARK
HELD ON MONDAY, JANUARY 12TH, 2009 AT 8:00 P.M.
IN ROOM 130 OF OAK PARK VILLAGE HALL**

OFFICIAL RECORD:

PRESENT: Trustees Hale, Hedges, Johnson, Lueck, Marsey and Pate; President Pope
ABSENT: None
QUORUM: President Pope called the meeting to order at 8:25 p.m. and declared that a quorum was present.

ALSO PRESENT: Tom Barwin, Craig Lesner, Alvin Nepomuceno, Lisa Shelley, Sandra Sokol and Ray Wiggins

REGULAR AGENDA

A. REVIEW OF RESIDENTIAL PLANNED DEVELOPMENT APPLICATION AND REFERRAL TO THE PLAN COMMISSION FOR A PUBLIC HEARING

Tabled.

B. COMMUNITY BUILDING AND THE COMMUNITY RELATIONS COMMISSION WORK PLAN

Tabled.

D. VILLAGE BOARD AGENDA REVIEW/GOALS

President Pope stated that the Board would have a semi-annual check-in with the Village Manager about organizational performance. Trustee Lueck said they should also define expectations for Village staff and set benchmarks for measuring progress.

Issues suggested for further discussion included property disposition, manager performance, financial performance/ fiscal responsibility, budget process and review, user friendly Village Hall, public safety, retail development, Board protocol, and TIF.

There was a discussion regarding capital improvement projects and the proposed stimulus plan.

Trustee Hedges suggested a committee system as part of protocol.

There was a suggestion that staff present their priorities to the Board and get the Board's views on them.

A draft calendar would be distributed later in the week.

C. PEOPLESOFT UPDATE

Village Manager Tom Barwin referred to some of his experiences in trying to improve PeopleSoft and summarized the serious issues associated with the software. He stated that the Village was using it at only 20 percent of its capacity.

Chief Financial Officer Craig Lesner said he would not have chosen PeopleSoft; it was too large a system and was not the right fit for the Village. He explained the course of action taken regarding the hiring of the consultant to perform the gap analysis and summarized the projects completed.

Manager Barwin said the Board authorized up to \$75,000 for the gap analysis; by the time the work ceased, \$280,000 had been spent. He had interpreted the policy incorrectly and did not realize it until it was brought to his attention. He had not inquired into the detail of the work soon enough to recognize that the contract was over budget.

Mr. Lesner said it was a misinterpretation of the requirements of what should come before the Board for approval. Mr. Lesner concurred with Manager Barwin that they had been using 20 percent of the system; currently they were using over 65 percent.

Trustees Hedges, Johnson, Lueck and Marsey expressed concern regarding the misinterpretation of the policy; the policy was clear, as were the responsibilities under the contract. Once \$50,000 was reached, beyond the point of the Village Manager's authority; this should have brought before the Board

President Pope asked IT Director Alvin Nepomuceno if the rate paid to the consultant was reasonable for this scope of work; Mr. Nepomuceno said yes.

He asked about the consultant's background. Mr. Lesner gave a synopsis of her previous experience

President Pope expressed concern over exceeding the \$75,000 limit; Mr. Lesner should have reported back to the Board if there was an intention to go beyond the gap analysis

Trustee Johnson commented that the Board had cut \$180,000 from the budget for a PeopleSoft consultant. Trustee Lueck expressed concern that there were no markers in place on when to stop a particular process and move on to something else. The Board needed to decide on when to do that.

ADJOURNMENT

It was moved and seconded to adjourn the meeting to an Executive Session. A voice vote was taken and the motion was approved. The meeting was adjourned at 11 P.M. Monday, January 12th, 2009.

SUBMITTED AND RECORDED IN THE OFFICE OF:

SANDRA SOKOL, VILLAGE CLERK

By: MaryAnn Schoenneman
Executive Secretary