

Agenda

Chair Summit

**Thursday, October 29, 2009
Room 101 in Oak Park Village Hall**

- 1. Call to Order and Introductions**
- 2. Setting the Context**
 - a) Why have Boards and Commissions?**
 - b) Roles of Commissioners and Chairs**
 - c) Roles of Staff and CIC and Trustee Liaisons**
- 3. Review of Procedures Manual**
 - a) Work Plans**
 - b) Budgets and Allowable Expenses**
 - c) Open/Closed, Regular/Special Meetings, Public Comment, Agenda, Minutes, Quorum**
 - d) Commission Members**
 - e) Terms, Successors, CIC, Vacancies**

Break

- 4. Trustee Liaisons Meet with Chairs**
- 5. Reconvene for Wrap-Up**
- 6. Adjourn**