



TENTATIVE A g e n d a
President and Board of Trustees
Thursday, February 15, 2007
Village Hall
123 Madison Street

Special Meeting at 7:00 p.m., Room 101

The President and Board of Trustees welcome you. If any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body, the Village Board may permit a maximum of three persons to speak to each side of the issue.

If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Call to Order

1. Marion Street Redesign Recommendations


Board review and discussion of the recommendations coming from the Downtown Oak Park Design Team for the streeting and new urban design of Marion St. from North Blvd to Lake / Westgate west to the cul-de-sac, as well as staff recommendation for a contract for Pre-Construction Services for this project. Staff is seeking direction from the Board to proceed to final drawings for the area design plan, and to enter into a contract for construction services.

Adjourn

For more information regarding Village Board meetings and agendas, please contact the Village Manager's Office at 708.358.5773.

Agendas and agenda materials are now available electronically on the village web site. Visit www.oak-park.us, mouse-over News, then click on Board Agendas and Minutes.

Memo

To: Tom Barwin, Village Manager 
From: Loretta Daly, Business Services Manager
CC: M. Ray Wiggins, Deputy Manager
Date: February 6, 2007
Re: Marion St. Redesign Recommendations

The following recommendations are being put forward by the Downtown Oak Park Design Team for the re-streeting and new urban design of Marion St and Westgate. A formal presentation will be given at the February 15th, 2007 Board Study Session by the Marion St. Design Team lead by the Lakokta Group.

Project History (Please see attachment A)

Board Instructions

At the November 30th, 2006 Study Session, the Village Board voted to accept the recommendation of the Downtown Oak Park North Blvd Garage and Marion St Planning consultants to:

- Proceed with the re-streeting of the Marion St. Mall from North Blvd to Lake, converting it to a two way street incorporating street parking
- Proceed with the re-streeting of Westgate from Marion St. to the cul-de-sac to the West, converting it to a one-way street.
- Create an ad hoc community based design team lead by the Lakota Group to make recommendations to the Board for Marion St., Westgate and the related project area. Recommendations from this committee would be forwarded to the Board no later than February 14th, 2007.
- Utilize the "Traditional Main Street" theme as their overall thematic direction, balance the needs of pedestrians with those of the business district, and research sustainability concepts.

Design Team Mission

To work with the project consultants and village staff to prioritize design decisions, analyze and cost out design options, and make final streetscape design recommendation to the Village Board no later than Wednesday, February 14th, 2007. Said design recommendations should include final street and sidewalk layout, on street parking recommendations, light fixture design, landscaping, gateway features, bike storage racks, and public art.

Design Team Make Up and Schedule

A complete committee roster has been attached. **(Please see attachment B)**

Design Team Schedule

The Design Team will have met a total of 11 times between December 6th, 2006 and February 14th, 2007. Ten (10) of these meetings took place on Wednesday mornings from 7:30 AM – 9:00 AM. On Saturday, January 6th representatives from the design team toured 5 North Shore Communities to review their urban design decisions. **(please see attachment C)**

Team Meeting Overview

Four (4) updates were provided to the Board between December 10th, 2006 and January 12th, 2007 **(please see attachments D,E,F,G)**. Meetings held between January 18th and February 1st concentrated on narrowing the field of recommendations for final presentation to the Board, with the final two meetings dedicated to making final selections.

Team Recommendations/Preliminary

Project Boundaries: Marion St. Lake to North Blvd/Westgate Marion St. to cul-de-sac. It is important to note that the team determined the project boundaries with the understanding that this was the first phase of an overall theme for Downtown Oak Park. Selected elements have been deemed appropriate for inclusion outside of the phase one boundary.

Sidewalk Width: The majority of the team felt that the sidewalk width should be no less than 10' and no wider than 14' – 18'.

On-Street Parking: At least 10 – 12 parking spaces should be included in the plan. These spaces should be interspersed on the east and west sides of Marion St.

Surface Parking Lot: It is recommended that the site of the former Sawyer building be temporarily converted to a surface parking lot until such time as a parking structure is built on North Blvd.

Bicycle Lanes: The majority of the team felt that it would be appropriate for bicyclists to share lanes with vehicles.

Speed Table: A speed table at the intersection of Westgate and Marion is being recommended to reduce the speed of traffic in the area.

Lighting: Two lighting fixtures are currently being considered; a "Tear Drop" fixture and a "Globe" fixture.

Light Stanchions: While traditional light poles will be utilized throughout the area, the intersections of Lake, Westgate, and North Blvd will have a lighting feature which spans Marion Street.

Street Materials: A traditional red clay brick is recommended for the streeting material along Marion St and Westgate. Several pedestrian crossings are also recommended. The opportunity to utilize recycled bricks is currently being investigated.

Sidewalk Materials: Two sidewalk materials are currently under consideration; Blue Stone from the North East and Lime Stone from the Midwest. A system to heat the sidewalks is being investigated.

Landscaping: Trees, permanent planters, and movable planters are all being recommended. Utilization of a recycling system for sidewalk water run-off is being investigated to provide irrigation for all permanent planters. Planter design and materials is currently under review.

Public Art/Special Feature: The East Side of Marion St at Westgate has been identified as the location of a special feature.

Project Management/Engineering

A Request for Proposal for Pre-Construction Services and Construction Management for Marion and Westgate Street Improvements has been distributed to appropriate firms. Responses are due February 8th 2006. Staff recommendation for this contract will be submitted to the Board for review on February 15th.

Board Action

Staff is looking for board direction on two items:

- 1) Instructions to move forward with the development of final design plans based on the committee's recommendations.
- 2) Instructions to move forward with staff recommendations for Pre-Construction Services and Construction Management for the Downtown Oak Park Marion St. project.



The Village of Oak Park
Village Hall
123 Madison Street
Oak Park, Illinois 60302-4272

708.383.6400
Fax 708.383.9584
TTY 708.383.0048
village@vil.oak-park.il.us

Da: December 4, 2006

To: President Pope and Village Board

Fr: Tom Barwin, Village Manager

Re: Marion Mall, Westgate Street Design Committee

By concensus, at their October 31, 2006 meeting, the Oak Park Village Board of Trustees decided to accept the recommendation of its Super Block Consultant team and Village Manager, by:

- a) Approving to proceed with the restreeting of the Marion Street Mall from North Boulevard to Lake, converting the Marion Street Pedestrian Mall to a two-way street with some on street parking, and
- b) Approving the one-way, Westbound, reopening of Westgate Street from the new Marion Street, to the portion of Westgate that is currently open to vehicular traffic, and
- c) Approving the creation of an ad hoc community based design advisory team to make final streetscape design recommendations to the Board for the Marion Street, Westgate and related project area, with said committee, its mission and schedule to be established by the Village Manager, with the design committee's recommendations to be completed by Valentine's Day, Wednesday, February 14th, 2007, and
- d) The Design Committee follow the Traditional Main Street theme as far as general Thematic direction, balancing pedestrian needs and amenities with the practical needs of a viable business district, with sustainability concepts warranting consideration, with the end goal of producing final design recommendations creating a high quality new foundation from which downtown Oak Park can flourish, which its visitors find to be easy to use and inviting.

MISSION OF THE MARION – WESTGATE STREET DESIGN COMMITTEE

To work with the project consultants and village staff to prioritize design decisions, analyze and cost out design options, and make final streetscape design recommendations to the Village Board no later than Wednesday, February 14th, 2007, Valentine's Day. Said design recommendations to include final street, on street parking and sidewalk layout, light fixture design, color and locations, type of lighting, paver materials from store front to store front, landscaping, signage,

Attachment A

Downtown Oak Park Design Team

First Name	Last Name	Affiliation	Phone	Email
David	Pope	Village President	312-498-6001	david_pope@att.net
Greg	Marcy	Village Trustee	708-445-1468	gmarsey@comcast.net
Frank	Heitzman	OP Architects League	708-848-8844	heitzman@comcast.net
Frank	Lipo	Historical Society	708-848-6755	oprhistorian@sbcglobal.net
Greg	Beard	Community Design Commission	312-458-1200	gbeard13@comcast.net
Carol	Yeikin	Landscape Architect	708-524-1484	cyetken@cyladesign.com
Karen	Heller	Landscape Architect - Alternate	708-524-1484	kheller@cyladesign.com
Sonny	Ginsberg	Transportation Commission	312-476-7578	sginsberg@llegal.com
Ed	Malone	Energy & Environment Comm.	312-923-2852	emalone@jenner.com
Pat	Zubak	Downtown Oak Park Exec.	708-383-4145	pzubak@downtownoakpark.net
Willis	Johnson	Downtown Oak Park Merch	630-968-1600 x112	wjohnson@classiccinemas.com
Mary Jo	Schuler	315 N. Euclid Ave	708-386-0441	mj@mishu.com
Eric	Larson	Marion St. Cheese Market	708-848-2088	eric@marionstreetcheesemarket.com
Steve	Saracino	South Marion Assoc	708-386-3086	steven@purplemonkey.com
Bob	Lempere	Historic Preservation Comm.		rilempere@yahoo.com

STAFF SUPPORT

First Name	Last Name	Affiliation	Phone	Email
Tom	Barwin	Village Manager	708-358-5770	barwin@oak-park.us
Loretta	Daly	Business Services Manager	708-358-5648	dald@oak-park.us
Jim	Budrick	Village Engineer	708-358-5722	budrick@oak-park.us
Craig	Failor	Village Planner	708-358-5418	failor@oak-park.us

Attachment B

CONSULTANTS

First Name	Last Name	Affiliation	Phone	Email
Daniel	Grove	The Lakota Group	312-467-5445 ext 205	dgrove@thelakotagroup.com
Scott	Freres	The Lakota Group	312-467-5445 ext 202	sfreres@thelakotagroup.com
Justin	Miller	Strand Assoc	815-744-4200	justin.miller@strand.com
Robert	DuBoe	Metro Transportation	312-853-0820	rnd@metrotransportation.com

MEMO

January 4, 2007

TO: Loretta Daly, Village of Oak Park
FR: Daniel Grove
RE: **Marion Street Streetscape – Streetscape Tour**
CC: Tom Barwin, Village of Oak Park
Jim Budrick, Village of Oak Park
David Pope, Village of Oak Park
Scott Freres, Lakota

Per the discussion at the fourth weekly Design Committee meeting on Wednesday, January 3rd, we have finalized the tour itinerary for this Saturday's tour of Chicago area streetscapes. We have also included the attached directions and a map for use by Committee members who cannot participate in the tour and may want to visit these areas on their own.

8:00-8:15 AM **Gather and load bus**

8:15-9:00 AM **Travel to Lincoln Square**
Drive past Armitage Avenue and North Halstead streetscapes – all examples of busy, urban streetscape)

9:00-9:30 AM **Tour Lincoln Square (Lincoln between Lawrence and Wilson)**
Quaint business district with narrow vehicular lanes and public plaza – Giddings Plaza

9:30-10:00 AM **Travel to Evanston**

10:00-10:30 AM **Tour Evanston (Church St, Davis St, Sherman Ave, and Chicago Ave)**
Focus on overall Downtown streetscape fabric and use of brick

10:30-10:45 AM **Travel to Glencoe**

10:45-11:15 AM **Tour Glencoe (Park Ave and Vernon Ave)**
Focus on brick, stone planters, lights, building façade character

11:15-11:30 AM **Travel to Highland Park**

11:30-12:00 PM **Tour Highland Park (Chicago Ave, 2nd St, 1st St)**
Focus on character/treatment of Port Clinton and Renaissance Place developments

12:00-12:15 PM **Box lunches on bus – travel to Lake Forest**

12:15-12:45 PM **Tour Lake Forest (Western Ave, Market Square, Deerpath Rd)**
Focus on Market Square/creation of “historic” space

12:45-1:30 PM **Return trip to Oak Park**

Attachment C

Sent 12/8/06

Business Services

Memo

To: Tom Barwin, Village Manager
From: Loretta Daly, Business Services Manager
CC: M. Ray Wiggins
Date: February 5, 2007
Re: Downtown Oak Park Design Team Update

The following is a brief recap of the first meeting of the newly constituted Downtown Oak Park Design Committee's held on Wednesday, December 6th 2006.

Meeting Schedule: The Committee has agreed to meet on a weekly basis from December 6th, through February 14th. Meetings will be held each Wednesday from 7:30 am – 9:00 am at the Original Pancake House at Forest and Lake.

Committee Membership

The following individuals have agreed to serve on this committee:

David Pope	Village President
Greg Marsey	Village Trustee
Pat Zubak	Downtown Oak Park
Willis Johnson	Lake Theater
Eric Larson	Marion Street Cheese
Frank Heitzman	Oak Park Architect League
Bob Lempera	Historic Preservation
Frank Lipo	Historical Society
	Community Design Commission
Carol Yetkin/Karen Heller	CYLA Landscape Design
Sonny Ginsburg	Transportation Chair
	Energy & Environment

Tom Barwin, Loretta Daly, Craig Failor, and Jim Budrick will act as staff support and resource to the Committee.

Attachment D

The Lakota Group submitted three documents to the committee outlining their proposed structure and agenda for the Committee over the next 60 days. Upon review of these documents there was general agreement that the timelines and objectives as laid out were agreeable to the committee. Below is an overview of each of these documents:

MARION STREET DESIGN PROCESS – IMPLEMENTATION STRATEGY

Step 1. Work with the Design Committee: Weekly meetings to confirm/finalize specific design decisions which will allow the development of the construction documents to move forward.

Step 2. Prepare Construction Documents: Assemble construction document package with on-going review by Village Staff

Step 3. Streetscape Contractor Selection: Utilizing the design development set of plans, the Village will solicit 3-4 streetscape/general contractors with proven similar experience to bid the design development set and submit a general qualifications proposal to join the design team.

Step 4. Construction Implementation: Final construction scheduled.

MARION STREET DESIGN PROCESS

A chart of all design elements to be discussed was reviewed and discussed. The following is an outline of these elements:

Global Design Considerations – Overall design criteria

Engineering – Including project boundary limits, street geometry, speed tables, & engineering

Design & Material Discussion – Including paving materials, light fixtures, street furniture, planters and vegetation, and signage and monuments.

MARION STREET STREETScape SCHEMATIC LEVEL COST ESTIMATE

Lakota presented a very preliminary cost estimate of the project based on the design elements that were presented at the November 30th Board of Trustee review. The estimate took into consideration some of the items discussed during this review.

Lakota will be revising these estimates as the committee moves forward and design elements are agreed too.

Sent 12/15/06

Business Services

Memo

To: Tom Barwin, Village Manager
From: Loretta Daly, Business Services Manager
CC: M. Ray Wiggins, Deputy Manager
Date:
Re: Downtown Oak Park Design Team

The following is a brief recap of the Downtown Oak Park Design Team meeting held this past Wednesday, December 13 2006. The meeting was divided into two segments; a site visit to the Marion St. area where the alternative street dimensions were laid out; and a general discussion regarding the overall engineering design decisions to be made.

The general discussions were focused on the following (a complete agenda has been attached for your review):

Project Boundary Limits: While general agreement was reached regarding the overall project boundaries of Marion Street Lake to North, Westgate Marion to cul-de-sac to the west, and North Blvd Marion to the Metra entrance, a final determination of boundary limits will be made at the December 20th, 2006 meeting.

Street Geometry: An overall discussion regarding the number of on-street parking spaces, the appropriate sidewalk width, vehicular lane widths, biking lanes, and area landscaping was extremely productive. It was determined that a survey of each member's preferences for street geometry should be developed and completed before the next meeting to best determine the team's street geometry preference. The results of this survey will be discussed at the December 20th, 2006 meeting. A copy of this worksheet is attached.

Speed Table: While there was a brief discussion regarding the proposed speed table, no formal decision was made. It was generally agreed that the overall street geometry preference would be necessary before this decision could be reached.

Sent 12/22/06

Business Services

Memo

To: Tom Barwin, Village Manager
From: Loretta Daly, Business Services Manager
CC: M. Ray Wiggins, Deputy Manager
Date:
Re: Downtown Oak Park Design Team Update

The following is a brief overview of the Downtown Oak Park Design Team meeting held on Wednesday, December 20th 2006. The meeting covered three (3) specific items:

- Street Geometry
- Pocket Parking Potentials
- Proposed Speed Table

Street Geometry

As reported last week a survey was submitted to the team covering sidewalk widths, on street parking, bump-outs, bicycle lanes, use of public way, curbs, and green space. This was a preliminary survey, and meant to provide the Lakota Group with additional information as they begin to draft street layouts for review.

In general there was overall agreement that the sidewalk widths should not be less than 10' and no more than 14' and that the width should be consistent throughout the area; that on-street parking should be located on both sides of the street (on alternating sides); that bump-outs (if appropriate) should be located a key nodes only; that bicycles should share the vehicular lanes; that café's or outdoor display of goods was preferred; that curbs be used to define the street, and that greenery was desirable. The tallied results of the survey are attached.

Pocket Parking Opportunities

The team acknowledged that if preserving a pedestrian feel to the corridor was the priority, the opportunity for on-street parking was limited. To offset this, the team was in general agreement that the current green space at the former Sawyer site could be used, on a temporary basis, as a pocket parking lot.

The team requested that a diagram of this lot be developed which showed green spaces along the western and southern edge of the lot, while maximizing the number of parking spaces. The team also agreed to approach the owners of the parking lot to the South of the pocket park (The Forsythe Building) to explore the opportunity to temporarily open the Forsythe lot for entry and exit from the "Sawyer" lot. I have attached a preliminary layout of a pocket parking lot at this site.

Speed Table

A general discussion of the potential of a speed table at Marion and Westgate resulted in no final decision's being reached. However, there was general agreement that a speed table at this site could be extended down Westgate further enhancing the pedestrian feel of this area.

Project Time Line

Jim Budrick and I agreed to provide the team with a project time line at the first meeting in January currently scheduled for January 3rd, 2006.

Sent 1/12/07

Business Services

Memo

To: Tom Barwin, Village Manager
From: Loretta Daly, Business Services Manager
CC: M. Ray Wiggins, Deputy Manager
Date:
Re: Downtown Oak Park Design Team Update

The following is a brief overview of the recently held Downtown Oak Park Design Team meetings. In addition to the regular Wednesday meetings, a number of members of the Design Team toured several North Shore Communities on Saturday, January 6th, 2006.

North Shore Tour (Agenda Attached)

13 Members of the Design Team (including the consultants and village staff) toured several North Shore communities representing various urban design elements. The tour was facilitated by the Lakota Group, and provided the group with numerous examples of urban design projects and streetscape elements. Photographs of each area were taken and transferred to CD's for distribution.

January 10th 2006 Meeting

The following items were discussed

- Historic Markers
- Lighting
- Benches & Trash Receptacles

Historic Markers

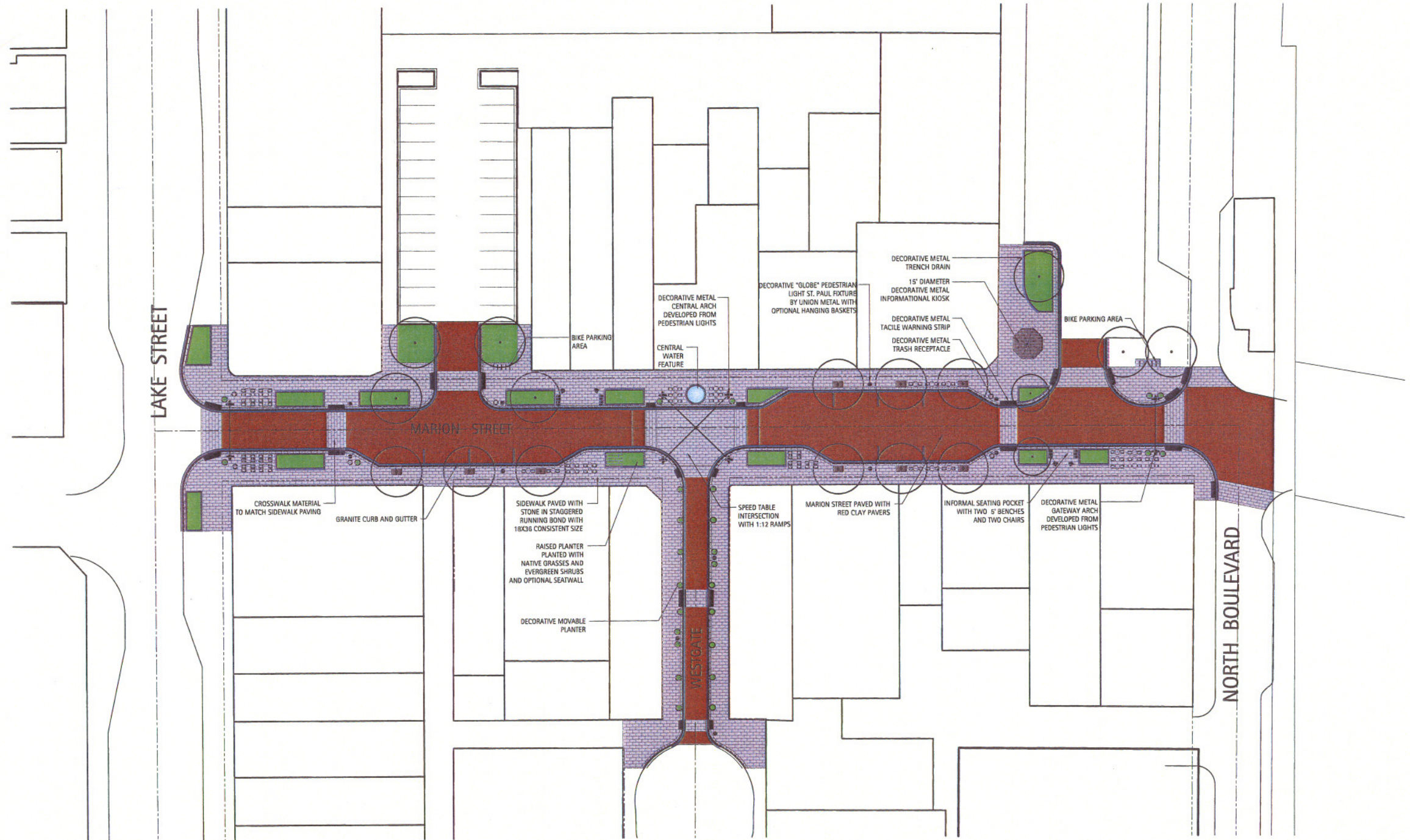
Frank Lipo from the Historic Society introduced the concept of the inclusion of historical markers in the project. Frank reviewed several types of markers including brass plaques, free standing signs, and the potential to use public art in an historical context. The group was quite receptive to the idea of incorporating some type of historical markings in the overall project and asked Frank Lipo to provide additional information and examples.

Lighting

As presented during the initial phase of this project, an overhead lighting system at three key intersections is being discussed. There is general agreement that any overhead lighting design should complement, or match the selected pedestrian lights. Two distinct light suspension scenarios were reviewed and discussed. First was a cable system using a teardrop light design, and the second was a metal arch system using a globe light design. I have attached both designs. The team agreed that either system would be appropriate for the project, but split fairly evenly in their overall preference. The Lakota Group will be providing additional details at the next meeting when a final decision will be made.

Benches/Trash Receptacles

The team agreed that metal benches with backs were preferred, and that the trash receptacles should have a hood. Several examples were reviewed and discussed. Lakota will be providing additional examples at the next meeting where a final decision will be made. I have attached the examples that were reviewed.



Village of Oak Park, Illinois
Marion Street Streetscape

Proposed Streetscape Layout

LAKOTA
 THE LAKOTA GROUP INC

